

O.P. JINDAL SCHOOL



SCHOOL ALMANAC : 2024-25



Name of Student _____

Class _____ Sec. _____ Roll No. _____

Admission No. _____

O.P. JINDAL SCHOOL

JSP CAMPUS, BALKUDRA, PATRATU (Jh.)-829143
(ESTD.2007)



CALENDAR FOR THE ACADEMIC YEAR
2024-25

INDEX

S.#	Description	Page
1.	The role of education in JSP Foundation & A prelude to the Almanac	01
2.	Principal's message	02
3.	A worthy student of the school and Student's Rights	03
4.	Particulars of the student	04
5.	Declaration and authorisation by the parents	05
6.	Medical checkup records	06
7.	Self awareness	07
8.	Working hours of the school	08
9.	School song, prayers & pledge	09-16
10.	History of the flag foundation	17-18
11.	Salient features of the school	19
12.	Medium of interaction, bus facility, withdrawal of bus facility, rules of school bus safety measures, private tuitions, PTM	20-21
13.	General rules of the school, NCC, NSS	22-23
14.	Rules concerning leave/ absence	24
15.	Procedure of obtaining school leaving certificate & Withdrawal	25
16.	Collection of fees	26
17.	Awards and Accolades	27-28
18.	Features of clubs, rules related to I.H. games & sports	29
19.	Disciplinary Actions	30
20.	Tips of proper utilization of the School Almanac	31
21.	School uniform	32-35
22.	Schedule of school activities	36-47
23.	List of subject enrichment activities	48-53
24.	Monday Test schedule	54-56
25.	Note by Vice-Principal/ Sr. Mistress	57
26.	Teacher's note	58
27.	The list of books borrowed from the library and read	59
28.	Leave record	60
29.	My participation in activities	61
30.	Acknowledgment of the circulars issued/published	62
31.	Record of disciplinary action/ cards issued	63
32.	Time-Table for half-yearly/ annual examination	64
33.	Format of Application for leave (For sick leave)	65

THE ROLE OF EDUCATION IN JSP FOUNDATION

Schooling - The most important phase of a child's life should be associated with LEARNING, HAPPINESS, INQUISITIVENESS and SATISFACTION. This can be brought about by introducing a friendly and somehow, stress free curriculum to the children. This will surely update and develop the ability of students to a better level. The child's welfare in a totality, should always be the paramount in the educational planning. This requires a sea change in the methodology of teaching adopted by the educators. The teachers should ensure that child completes most of his assignments in the school itself. This would leave more time to be spent with parents and friends, more avenues could be explored, hobbies pursued, story books read, imagination and creativity matured. An hour spent on revising what is taught in the school would reap a richer harvest than spending endless hours at the study table.

Such type of educational scheme would make the children, as well as the parents, feel less burdened. The effectiveness of this approach can be gauged by giving revision tests and class works on completion of each topic. Such changes will definitely help them to go a long way and finally up the ladder of success.

Acquiring competence in curricular and extra-curricular activities begins at an early age. Though a difficult cognitive process, it can be made easy by applying the above mentioned resourceful and salient changes in the pattern of education given to the children in schools. The success of this campaign depends on the support and cooperation from the parents and loving guidance from the educators which will help the students overcome difficulties, gain confidence and scale great heights of success. Strong basics are undoubtedly the stepping-stones to a bright and illustrious future.

A PRELUDE TO THE ALMANAC

In the matters of learning, cultivating good manners, forming good habits, imbibing moral values and progress, the school almanac plays a very significant role in the life of every student. It supplements them with a set of didactic information about their general well-being. It also acts as a link between the parents and the school and helps the former in having a regular and smooth coordination with the teachers. Students are really entrusted with greater responsibilities towards their nation, society, family and the school. The range of the contents published in this almanac and sincere adherence to them will help the students in becoming worthy students of O. P. Jindal School.



Principal's Message

'Education is a shared commitment among dedicated teachers, motivated students and enthusiastic parents with high expectations.'

Dear Parents,

It is my privilege and honour to welcome you and your ward to O.P. Jindal School, Patratu, where we thrust upon crafting an excellent human being using **EDUCATION** as a tool.

Our vision is to instill among the learners a deep rooted pride in being Indian. Not only in thought but also in spirit, intellect and deeds as well as to develop knowledge, life- skills, values and disposition that support responsible commitment to human rights and sustainable development.

The main aim and objective of our school is to foster quality education for the multifaceted growth of our children. Our concern based on NEP, focuses to develop a support system for the mental, physical, social and emotional health of our children by providing stress free learning environment.

The Almanac, in your hands, is an important and a thoughtfully planned source of information about functioning of the school across an academic session. You are requested to take time to become familiar with the contents of the school almanac. This will help you to collaborate with the school by staying aware of various activities and schedules.

As a worthy parent we expect your understanding and support to your ward, the school administration to effectively communicate whenever and wherever required. You would also be able to get the regulatory frameworks of the school from this document, thereby helping us to develop a positive school-parent relationship.

'Success comes to those who work hard and don't rest on the laurels of the past.'

Jai Hind!

Gurudutta Pandey
Principal

A WORTHY STUDENT OF THE SCHOOL ...

A student of O.P. Jindal School should feel proud of his/her school and should show it by

- Respecting the elders including parents and teachers, standing up as and when they enter/leave a room in which he/she happens to be, standing erect when being spoken to by them, helping them as and when the need arises, never making fun of them or causing any kind of disrespect whatsoever.
- Being friendly with companions and having the responsibility of showing respect to the rights and dignity of their fellow students.
- Being honest in dealing with others, truthful in speech and supportive in behaviour.
- Excelling in every walk of life.
- Being clean and tidy, always having the blazer/shirt buttoned, hair done up and shoes polished. Helping others to clean up and wash up, in school and in the classroom, not scattering papers on the floor.
- Using acceptable, respectful and courteous language(s) everywhere.
- Being cheerful, smiling and ready to extend a helping hand to others.
- Being loyal to fellow countrymen and respecting the law and order made by the state / country.
- Holding head high, calm and composed.
- Being patient in listening, discreet and rational in expression.
- Being responsible towards the nation and respect the environment. Each student must be an environmentalist who is responsible for saving energy (such as water, electricity), looking after flora & fauna and also should spread the same message to others in the community.
- Loving his/her nation and displaying a patriotic fervour in his/her behaviour.

STUDENTS' RIGHTS

1. Students are not to be discriminated against or denied participation in any school programmes on the basis of race, gender, religion, creed or disability.
2. Students have a right to be protected from bullying, cyber-bullying or any kind of sexual advances or harassment. (Please refer to the Cyber Safety rules from the school website.)
3. Students have a right to privacy of their belongings/pockets unless there is a need to do the checking due to any suspicion for which the authorized staff only may do the needful.
4. Students have a right to express their opinion or report any such matter they feel is against their rights, without any fear of retaliation.
5. Students have a right to have a healthy environment.
6. Students have a right to be informed of all expectations, responsibilities and punishable offences.

PARTICULARS OF THE STUDENT

Paste
Stamp Size
colour photograph
in
school uniform

Name of the student : _____

Class & section: _____ Adm. No. _____

Date of Birth : _____ Blood Group _____

House : _____

Aadhaar No : _____

Mother's Name : _____ Contact No. _____

Father's Name : _____ Contact No. _____

Employee Code : _____ (If JSP Employee)

Address : _____

Identification Mark : _____

(on the body, if any)

Details about siblings (If any) studying in this school :

Name	Class / Sec.	Admn. No.

If you wish to avail BUS FACILITY, (please refer to page no. 20 & 21)

Mention the name of the nearest bus stop to your residence.

BUS PASS

(TO BE FILLED BY THE OFFICE ONLY)

The bus number allotted to this applicant is _____

(in figure & words)

Office Seal

Class Teacher

* Don't watch the clock; do what it does. Keep going. *

DECLARATION AND AUTHORISATION BY THE PARENT

I/We hereby declare :

1. That, I/ we have gone through all the rules and regulations of the school, published in this almanac and promise to abide by them.
2. That, I/we shall ensure my/our ward's conformity to the standard norms for his/her conduct and studies in the school.
3. That, either of us father/mother will sign on all his/her leave applications, report cards and all the other documents issued by the authority of the school.
4. That, we will send only authorised escort to drop/ collect our ward(s) from the school.
5. That, the school holds the right to document/preserve/use the photographs/videos of our ward(s) taken during different school events in its social media. I do not have any objection to the schools' promotional use of such photographs and videos.
6. That, in my/our absence, I/ We authorise _____ whose signature is given below to sign certain documents on behalf of us. _____
(Specimen signature of the authorised signatory)
7. That, I/we further authorise this person/driver, whose photo-graph has been attested and pasted here below, to escort my/our ward to the school and back to home.

Stamp Size
Photo of
Escort/Driver

Name _____

Age _____ Driving License No. _____

Signature of the authorised Escort/ Driver _____

- The photograph of the Escort/Driver is to be attested by parent /guardian on the photograph.

Stamp Size
Photo of
Father

Stamp Size
Photo of
Mother

Name of Father /Guardian

Name of Mother

Signature

Signature

Verified by Class Teacher

SELF AWARENESS

My Goals

My Strength

My Interests & Hobbies

Responsibilities discharged/Exceptional Achievement

My Ambition in life

(Applicable to the students of classes III-XII)

Sign. of Class Teacher

✽ *Knowing others is intelligence; knowing yourself is true wisdom.* ✽

WORKING HOURS OF THE SCHOOL

1. Monday to Saturday

CLASSES	SUMMER (APRIL-OCTOBER)	WINTER (NOVEMBER-FEBRUARY)
Nursery - V	07:30 AM to 12:00 NOON	08:15 AM to 12:45 PM
VI - XII	09:30 AM to 3:30 PM	10:00 AM to 04:00 PM

NOTE-Every **SECOND** and **FOURTH Saturday** of the month will remain **OFF** for classes **NURSERY-V**

VISITING HOURS FOR PARENTS

HEADS/TEACHERS	OCCASIONS	TIME
PRINCIPAL/ VICE-PRINCIPAL	On all the working days, on exigencies, with proper intimation to the office	10:00 AM – 11:00 AM 03:00 PM- 04:00 PM
NUR-V (Teachers)	On Second and Fourth SATURDAY of every month (Under intimation and approval of the Vice-Principal(Academics))	08:00 AM-10:00 AM
VI-XII (Teachers)	At the time of exigencies on all working days (Under intimation and approval of the Principal)	02:00 PM-03:00 PM

5. Essential contact numbers-

- a) School Office : 9102407011
- b) Account Section : 9102407020
- c) Transport : 9934010674
- d) Website : www.https://opjsptu.in
- e) Email : opjs.patratu@jindalsteel.com

For collection of any reports, results, T.C., Fee statement and any other certificate, kindly visit between

02:30 PM - 03:30 PM only

✽ *Learning is never done without errors and defeat.* ✽

SCHOOL SONG, PRAYERS & PLEDGE

My Country

Where the mind is without fear
And the head is held high;
Where knowledge is free;
Where the world has not been broken up
Into fragments by narrow domestic walls;
Where words come out from the depth of truth;
Where tireless striving stretches its arms
Towards perfection:
Where the clear stream of reason has not lost its way
Into the dreary desert sand of dead habit.
Where the mind is led forward by thee
Into ever widening thought and action
Into that heaven of freedom, my father,
Let my country awake.

School Song

Let us sing song for the school
That gives us joy in the life.
 OPJS, OPJS, OPJS our school
That imbibes in us all virtues
Goodness, Wisdom, Manliness
That helps to raise our soul
 OPJS, OPJS, OPJS our school.
The trailing traits of glory
We shall carry for ever
That protects us from the evils of life
Teaching the way of life, teaching the way of life
Its our school, our school
 OPJS, OPJS, OPJS our school.

✿ *Believe you can and you're halfway there.* ✿

Gratitude to Almighty - The Creator

Give me a cheerful spirit God,
Inspire me to smile
That I may help a weary world
Along each passing mile,
I want to be an optimist
And look beyond the rain
Instead of always looking
for some reason to complain.

Thank you for the world so sweet.
Thank you for the food we eat.
Thank you for the birds that sing.
Thank you God for everything.
Thank you for each happy day.
For fun, for friends and work and play.
Thank you for your loving care,
At home, at school and everywhere.

School Prayers

1

God give me courage to do what is right
Courage to speak, courage to fight
For honesty, goodness, justice and truth
Courage to choose, the good in my youth,
Courage own, when I'm in the wrong,
Courage to face the day, with a song.
Courage to guard my thoughts and my tongue,
Courage to choose the right when I'm wrong.

✻ *Strive for progress, not perfection.* ✻

2

हे प्रभु! आनन्ददाता ज्ञान हमको दीजिए,
 शीघ्र सारे दुर्गणों को दूर हमसे कीजिए।
 लीजिए हमको शरण में हम सदाचारी बनें,
 बहमचारी, धर्मरक्षक, वीर व्रतधारी बनें।
 हे प्रभु! आनन्ददाता ज्ञान हमको दीजिए।
 शीघ्र सारे दुर्गणों को दूर हमसे कीजिए।।
 निंदा किसी की हम किसी से, भूल कर भी ना करें,
 सत्य बोलें, झूठ त्यागें, मेल आपस में करें।
 हे प्रभु! आनन्ददाता ज्ञान हमको दीजिए।
 शीघ्र सारे दुर्गणों को दूर हमसे कीजिए।।
 प्रेम से हम गुरुजनों की नित्य ही सेवा करें,
 दिव्य जीवन हो हमारा, तेरा यश गाया करें।
 हे प्रभु! आनन्ददाता ज्ञान हमको दीजिए।
 शीघ्र सारे दुर्गणों को दूर हमसे कीजिए।।

3

तू ही राम है, तू रहीम है
 तू करीम, कृष्ण, खुदा हुआ,
 तू ही वाहे गुरु, तू यशु मसीह
 हर नाम में, तू समा रहा।
 तेरी जात—ए—पाक कुरान में
 तेरा दर्श वेद—पुराण में,
 गुरु ग्रन्थ जी के बखान में
 तू प्रकाश अपना दिखा रहा।
 तू ही राम है, तू रहीम है।
 अरदास है, कहीं कीर्तन
 कहीं राम धुन कहीं आवहन,
 विधि वेद का है ये सब रचन
 तेरा भक्त तुझको बुला रहा।
 तू ही राम है।

4 हे शारदे माँ, हे शारदे माँ,
 अज्ञानता से हमें तार दे माँ,
 हे शारदे माँ, हे शारदे माँ ।।
 तू स्वर की देवी, ये संगीत तुझसे,
 हर शब्द तेरा है हर गीत तुझसे ।
 हम हैं अकेले, हम हैं अधूरे,
 तेरी शरण में हम हमें प्यार दे माँ ।
 हे शारदे माँ, हे शारदे माँ ।
 अज्ञानता से हमें तार दे माँ ।।
 गुणियों ने समझी, मुनियों ने जानी,
 वेदों की भाषा, पुराणों की बानी ।
 हम भी तो समझें, हम भी तो जानें,
 विद्या का हमको अधिकार दे माँ ।
 हे शारदे माँ, हे शारदे माँ,
 अज्ञानता से हमें तार दे माँ ।।

5 हर देश में तू हर भेष में तू ।
 तेरे नाम अनेक तू एक ही है ।।
 तेरी रंगभूमि, यह विश्व धरा ।
 सब खेल में, मेल में तू ही तो है ।।
 सागर से उठा बादल बनके,
 बादल से गिरा जल हो करके ।
 फिर नहर बनी, नदियाँ गहरी,
 तेरे भिन्न प्रकार, तू एक ही है ।
 मिट्टी से ही अणु-परमाणु बना,
 सब जीव जगत का रूप लिया ।
 कहीं पर्वत वृक्ष विशाल बना ।
 सौंदर्य तेरा, तू एक ही है ।
 यह दिव्य दिखाया है जिसने,
 वह है गुरुदेव की पूर्ण दया ।
 तुकड़या कहे और न कोई दिखा ।
 बस मैं और तू सब एक ही है ।।

6 इतनी शक्ति हमें देना दाता,
 मन का विश्वास कमजोर हो ना ।
 हम चले नेक रस्ते पे हमसे,
 भूलकर भी कोई भूल हो ना ॥
 दूर अज्ञान के हो अँधेरे,
 तू हमें ज्ञान की रोशनी दे ।
 हर बुराई से बचके रहें हम,
 जितनी भी दे भली जिंदगी दे ।
 बैर हो न किसी का किसी से,
 भावना मन में बदले की हो ना ॥
 हम चले नेक रस्ते पे, हमसे,
 भूलकर भी कोई भूल हो ना ॥
 हम न सोचें हमें क्या मिला है,
 हम ये सोचें किया क्या है अर्पण ।
 फूल खुशियों के बाँटे सभी को,
 सब का जीवन ही बन जाए मधुवन ॥
 अपनी करुणा का जल तू बहाकर,
 कर दे पावन हर एक मन का कोना ॥
 हम चलें नेक रस्ते पे,
 हमसे भूलकर भी कोई भूल हो ना ।
 इतनी शक्ति हमें देना
 मन का विश्वास कमजोर हो ना ।



7 सारे जहाँ से अच्छा, हिन्दोस्ताँ हमारा ।
 हम बुलबुले हैं इसकी, यह गुलिस्ता हमारा ॥
 गुरबत में हों अगर हम, रहता है दिल वतन में ।
 समझो वहीं हमे भी, दिल हो जहाँ हमारा ॥ सारे
 परबत वो सबसे ऊँचा, हमसाया आसमाँ का ।
 वो संतरी हमारा, वो पासबां हमारा ॥ सारे
 गोदी में खेलती है, उसकी हज़ारों नदियाँ ।
 गुलशन है जिनके दम से, रश्क—ए—जिना हमारा ॥ सारे
 आब—ए—रूद—ए—गंगा! वो दिन है याद तुझको ।
 उतरा तेरे किनारे, जब कारवाँ हमारा ॥ सारे
 मजहब नहीं सिखाता, आपस में बैर रखना ।
 हिन्दी है हम वतन हैं, हिन्दोस्ताँ हमारा ॥ सारे
 यूनान—ओ—मिस्र—ओ—रोमां, सब मिट गए जहाँ से ।
 अब तक मगर है बाकी, नाम—ओ—निशाँ हमारा । सारे

कुछ बात है कि हस्ती, मिटती नहीं हमारी।
 सदियों रहा है दुश्मन, दौर-ए-ज़मां हमारा।। सारे
 'इकबाल' कोई मरहम, अपना नहीं जहाँ में।
 मालूम क्या किसी को, दर्द-ए-निहां हमारा।। सारे



- 8 हम सब बच्चे प्रातः उठकर, सभी बड़ों को नमन करें।
 अनुशासन जीवन में पालें, सोच समझ कर कदम धरें।
 विद्यालय में सभी बड़ों का और गुरु का मान करें।।
 कभी न देरी, कभी न छुट्टी, ठीक समय का ध्यान रखें।
 चलें सड़क पर जब भी बच्चों, नियमों का भी ध्यान रखें।
 बायें देखें, दाएँ देखें, तभी सड़क को पार करें।।
 घर को, मन को साफ रखें, हम बीमारी से दूर रहें।
 भोजन करने को बैठें तो, हाथों को हम साफ करें।
 विद्यालय, बस और दुकान पर, लाइन में ही खड़े रहें।।
 अपनी बारी जब आये, तो संयम से ही काम करें।
 संध्या को सोने से पहले, अपने मन की जाँच करें।
 भूल-चूक की क्षमा माँगकर, बिस्तर पर आराम करें।।



- 9 हम होंगे कामयाब, हम होंगे कामयाब
 हम होंगे कामयाब एक दिन
 हो SS, मन में है विश्वास, पूरा है विश्वास,
 हम होंगे कामयाब एक दिन
 हम चलेंगे साथ-साथ, डाल हाथों में हाथ
 हम चलेंगे साथ-साथ एक दिन
 हो SS, मन में है विश्वास, पूरा है विश्वास,
 हम होंगे कामयाब एक दिन
 नहीं डर किसी का आज (2)
 नहीं डर किसी का आज, एक दिन
 हो SS, मन में है विश्वास, पूरा है विश्वास,
 नहीं डर किसी का आज, के दिन
 हम होंगे कामयाब एक दिन
- होगी शांति चारों ओर, होगी शांति चारों ओर
 होगी शांति चारों ओर, एक दिन
 हो SS, मन में है विश्वास, पूरा है विश्वास,
 होगी शांति चारों ओर
 हम होंगे कामयाब एक दिन



10 We shall overcome
We shall overcome, we shall overcome
We shall overcome some day
Oss deep in my heart, I do believe that
We shall overcome some day
We shall walk hand in hand, we shall walk hand in hand
 We shall walk hand in hand some day
 Oss deep in my heart, I do believe that
 We shall overcome some day
Truth will make us free, truth will make us free
Truth will make us free some day
Oss deep in my heart, I do believe that
Truth will make us free some day
 We shall live in peace, we shall live in peace
 We shall live in peace some day
 Oss deep in my heart, I do believe that
 We shall live in peace some day.



PLEDGE

India is my country. All Indians are my brothers and sisters.

- ◆ I love my country and I am proud of its rich and varied heritage.
- ◆ I shall always strive to be worthy of it.
- ◆ I shall give respect to my parents, teachers and elders respect and treat everyone with courtesy.
- ◆ To my country and my people, I pledge my devotion.
- ◆ In their well-being and prosperity alone, lies my happiness.

Jai Hind!

✽ *Confidence comes not from always being right,
but from not fearing to be wrong.* ✽

राष्ट्रगान

जन गण मन अधिनायक जय हे
 भारत भाग्य विधाता ।
 पंजाब—सिंध—गुजरात—मराठा,
 द्राविड़—उत्कल—बंग
 विंध्य, हिमाचल, यमुना, गंगा
 उच्छल जलधि तरंग ।
 तब शुभ नामे जागे,
 तब शुभ आशिष माँगे,
 गाहे तब जय—गाथा,
 जन गण मंगलदायक जय हे
 भारतभाग्य विधाता
 जय हे! जय हे! जय हे!
 जय जय जय जय हे!
 रचयिता—गुरुदेव रवीन्द्रनाथ टैगोर

राष्ट्रगीत

वन्दे मातरम् ।
 सुजलाम सुफलाम् मलयज शीतलाम्
 शस्यश्यामलाम् मातरम् ॥ वन्दे मातरम् ॥
 शुभ्रज्योत्सना—पुलकितयामिनीम्,
 फुल्लकुसुमित द्रुमदलशोभिनीम्,
 सुहासिनीम् सुमधुरभाषिणीम्
 सुखदाम् वरदाम् मातरम् ॥ वन्दे मातरम् ॥
 रचयिता—बंकिमचंद्र चट्टोपाध्याय

HISTORY OF THE FLAG FOUNDATION

“Tiranga is the most solemn symbol of our great nation. Let’s take inspiration from the Tiranga and take the pledge to dedicate ourselves to nation building.”

-Naveen Jindal

President- Flag Foundation of India

- **Mr. Naveen Jindal's** passion for the National flag, the Tiranga, began during his student days at the University of Texas at Dallas, USA, where as President of the Student's Senate, he used to proudly display the Indian National Flag.
- **In 1992-** Naveen ji came back to India in 1992 and continued to display his pride and honour by flying the Indian National Flag in a respectful manner at his factory premises at Raigarh in Chhattisgarh. The Commissioner of Bilaspur objected to it on the ground that as per the Flag Code of India, a private citizen was not permitted to fly the Indian flag except on certain days.
- **Filed a Writ Petition** - Mr. Jindal sought legal advice and filed a Writ Petition under Article 226 before the Delhi High Court, against the action of the Government officials preventing him from flying the National Flag.
- **The view of Union of India** to this was that the Central Government is authorized to impose restrictions on the use of National Flag at any public place or building and can regulate the same by the authority vested in it under Section 3 of the Emblem and Names (Prevention of Improper Use) Act, 1950.
- **In 1995-**The Division Bench of the Delhi High Court on 22nd September, 1995 allowed the writ petition filed by Naveen Ji holding that "Any restriction contained in the Flag Code -India relating to the flying of national flag by the citizens cannot be enforced except when contravention of those restriction come within the purview of any law in force."
- **In 1996-**The Union of India sometime in January, 1996 filed a Special Leave Petition before the Supreme Court challenging the judgment dated 22nd September, 1995 passed by the Delhi High Court. On 7th February, 1996 the Supreme Court was pleased to grant leave and stay the operation of the impugned judgment.

✻ *Mastering others is strength; mastering yourself is true power.* ✻

- **The matter then came up for hearing** before the Judges of the Supreme Court of India. The judges observed that restrictions on flying of national flag only on certain days by private citizens seemed unsustainable.
- **In 2000**-Subsequently an Inter-Ministerial Committee was constituted by the Union of India on 18th October, 2000 to consider whether the citizens should be allowed to freely fly the national flag as an expression of their feelings of patriotism.
- **In 2001**-Several meetings were held by the Committee where view-points were presented by Naveen Ji also. The Committee's report was submitted to the Government on 12.04. 2001.The Supreme Court on 2nd May, 2001 permitted Naveen Jindal Ji to fly the National Flag with respect, dignity and honour.
- **In 2002**-Union Cabinet accepted the Committee's report on 15.01.2002 and announced that citizens will be free to fly the National Flag respectfully on all days from 26.01.2002. The Government subsequently issued a new flag code (Flag Code of India 2002) which contained guidelines for flying the National Flag. Recently in 2022, the Union Government of India has approved some new amendments to the Flag Code of India-
- The National Flag shall be made of hand spun and hand woven or machine made, cotton/ polyester/ wool / silk / khadi bunting.
- Where the Flag is displayed in open or displayed on the house of a member of public, it may be flown day and night.

Note: For further details, the Prevention of Insults to National Honour Act, 1971 and the Flag Code of India,2002 are available on Ministry of Home Affairs' website www.mha.gov.in.

'It is the right of all Indians to display the National Flag with due respect on all days of the year, both during the day and night.'

Jai Hind!

✻ *The future belongs to those who believe in the beauty of their dreams.* ✻

SALIENT FEATURES OF THE SCHOOL

1. Classes Nursery-XII in co-educational system.
2. Affiliated with Central Board of Secondary Education, Delhi.
3. Qualified and motivated teachers with perfect blend of knowledge, quality, culture and skills.
4. Provides all the facilities to enable the students to learn well and face the challenges of the competitive world.
5. Creates awareness of the rich tradition and culture of our country among students.
6. Organizes outdoor training programmes and adventure camps for students to generate confidence and dynamism in their personality to face the challenges of the competitive life.
7. Organizes morning assembly and prayer, before conducting the regular classes, daily. In the assembly, students present news, speech, thought for the day, quiz, etc. School also imparts moral teachings based on ethical values. Special assemblies are also organized with cultural activities on special occasions.
8. Facilitates intensive training inputs for improving reading, writing and speaking abilities of the students with regular weekly tests and assignments.
9. State-of-the-art laboratories spanning Physics, Chemistry, Biology, Mathematics, and Language, alongside a well-appointed Computer Lab, facilitate experiential learning and technological fluency.
10. Maintains well air-conditioned computer labs providing one computer for each student during the computer period.
11. Conducts free medical check-up for all the students at regular intervals.
12. Guidance and counselling services are extended to students, nurturing their holistic development and socio-emotional well-being.
13. Enables and provides every student the opportunity to participate in various national level exams or competitions for their exposure to the greater competitive world.
14. Offers appropriate tech amenities and support for safety, security and surveillance along side ICT enabled classrooms.
15. Provides bus facility to the students and staff commuting from distant places.

✽ *Success is a journey not a destination.* ✽

MEDIUM OF INTERACTION

- During the school hours, students are expected to talk with their educators and companions in English. This practice will assist them to enrich their linguistic proficiency and foster a deeper comprehension of academic subject matter.
- Politeness and good behavioral habits are expected to be practiced when engaging with teachers, parents, peers and guests alike.

BUS FACILITY

- The school extends transportation services to students through its bus facility, subject to application and availability of seats, adhering to a principle of first-come-first-serve.
- Students availing the bus service shall be picked up and dropped off at designated bus stops approved by the institution.
- The school reserves the right to re-schedule the bus routes as and when needed.

WITHDRAWAL OF BUS FACILITY

- To discontinue availing the bus facility, a written application duly signed by the parent must be submitted to the school administration; verbal notifications will not be entertained.
- One-month notice period is mandated for the discontinuation of transportation services, with requests considered valid until October 31st of the academic session.
- Requests for discontinuation submitted post-October 31st will not be accommodated, and corresponding fees shall be charged accordingly.
- Post termination of bus services, reinstatement of the same shall not be feasible. (Exceptions may arise as necessitated. Notification of such changes shall be communicated to parents in advance through circulars.)

RULES OF SCHOOL BUS SAFETY MEASURES

In order to maintain a safe and secure environment for all the bus-commuters, the following safety rules are mandatory to be followed by the stakeholders:

1. **Authority and Discipline** : Students must adhere to instructions from the escort teacher, driver, and conductor regarding seating arrangement, boarding, and alighting from the bus.
 - Disrupting the bus driver while driving is strictly prohibited to ensure the safety of all commuters.
2. **Punctuality and Queuing** : Commuters should arrive at their bus stops at least 5 minutes before the scheduled arrival of the bus.
 - Proper queuing is required for boarding the bus, and rough play or fighting should be avoided.
 - Running towards or approaching the bus before it stops and the conductor opens the door is not allowed.
 - Commuters must not chase after the bus once it departs.
3. **Walking Safety**: After alighting at the designated bus stop, students should go home directly, taking the safest route with the fewest streets to cross.
 - Preferably, students should use crosswalks and obey traffic signals when crossing streets and corners.
 - It is advised not to accept rides from strangers.

- 4 Prohibitions:** Carrying bulky items leading to inconvenience other to commuters; pushing/pulling/damaging bus fixtures; using inappropriate language, and engaging in disruptive behaviour like eating/spilling water/ littering or throwing wrappers of packed food items; playing/ running across at a bus stop etc. are strictly prohibited.
- Non-compliance may result in the withdrawal of bus privileges for the student involved.
- 5. Disciplinary Proceedings :** Any quarrels occurring on the bus or at bus stops must be reported to the school office in writing.
- Students who violate rules will receive a negative conduct report or a Yellow card, facing progressive penalties.
 - Vandalism on school buses may lead to suspension or revocation of the students riding privileges.
 - Parents could be held financially responsible for damage to buses, depending on the circumstances.
- 6. Parents/Guardians/ Escorts :** While dropping off their wards at the bus stop, parents must ensure that their vehicles are parked away from bus boarding and alighting zones.
- Parents/guardians/ escorts must not get into the bus to place their wards on seats.
 - Parents must ensure that ONLY the authorized escorts must be present at least 5 minutes before the bus arrives for pick-up/drop off at the respective bus stop.
 - Parents should refrain from arguing or misbehaving with bus staff and adhere to rules.
 - Grievances should be reported to the school office in person.
 - Parents must not obstruct bus movement by chasing or demanding unscheduled stops.
- 7. Stay out of the Danger Zone :** Students must avoid the area around school buses, known as the danger zone, to ensure safety.

PRIVATE TUTORINGS

Private tuition is strictly prohibited, except for students granted permission by the Principal under genuine circumstances. In case, students are found taking private tuition from school-staff without the grant of permission by the Principal, severe disciplinary measures, up to and including expulsion may be enforced. Therefore, parents are strongly advised against soliciting school staff for private tuition services for their children.

PARENT- TEACHER MEETING (PTM)

Parent- Teacher meetings are conducted in the school as per schedule published in the School Almanac for the following purposes:

1. In order to make the parents aware of the performance and progress of their ward.
2. For exchange of proper feedback from both the ends of constructive action.
3. To bridge the communication gap, if any, and building rapport b/w students, teachers and parents.

✽ *Discipline is the bridge between goals and accomplishment* ✽

GENERAL RULES OF THE SCHOOL

(to be strictly followed by students)

1. Punctuality is paramount; students are expected to arrive five minutes before the commencement of school activities.
2. Adherence to the designated school uniform is compulsory.
3. The school almanac must be carried at all times, including during assemblies and specialized classes.
4. Official photographs must be taken exclusively in grey school uniform and endorsed by school authorities.
5. Students are required to maintain cleanliness in classrooms and school premises diligently.
6. Valuables, including electronic devices/smart watch and jewellery, are prohibited in school premises, with the school bearing no responsibility for any loss incurred.
7. Exemplary behaviour and discipline are essential expectations from all students.
8. Consistent attendance, punctuality, completion of assignments, and respectful conduct towards staff are non-negotiable; infractions may lead to expulsion.
9. Active participation in both academic and extracurricular activities is mandatory, barring exemptions granted by organizers.
10. Parking of vehicles is permitted only in designated areas at the owner's risk.
11. The use of motor vehicles on school grounds is strictly prohibited.
12. Unauthorized use of school telephones /mobiles and disruption of class for personal calls are prohibited.
13. Additional reading materials (extra books, news papers or periodicals) require prior authorization from school authorities.
14. Students are advised against bringing unhealthy food items to school.
15. Solicitation or exchange of money or articles without prior permission is strictly prohibited.
16. Students must exhibit care for school property, refraining from damage or defacement, and promptly reporting any incidents to teachers.
17. Students under escort should not depart before their designated guardian arrives, and delays should be reported to the school office.

✿ *Self-discipline begins with the mastery of your thoughts* ✿

18. Proper behaviour at bus stops, boarding buses, and parking bicycles is expected from the students commuting by these means.
19. The school reserves the right to dismiss students with unsatisfactory academic progress, conduct detrimental to the school environment, or guardians showing disinterest in their ward's development.
20. Disciplinary measures will be taken against students found without a valid bus pass.
21. Activities such as firecrackers or splashing are strictly prohibited, non-compliance may subject to expulsion.
22. Students should conduct themselves with grace and courtesy, mindful that their actions reflect on the school's reputation.
23. Leaving the school premises requires prior permission from the Principal, typically granted only for medical reasons with written parental consent for a half-day leave.
24. Proper covering and labelling of notebooks and textbooks are obligatory for all students.
25. Application of Mehndi/Henna is restricted only up to the palm area for all students.
26. Unauthorized photography within school premises is strictly prohibited.
27. Possession of a school-issued identity card while in uniform mandatory.

NATIONAL CADET CORPS (NCC)

Our school proudly hosts the National Cadet Corps (Army wing) programme, in affiliation with the 3 JH Girls Battalion. This initiative is designed with the noble objective of fostering a deep-rooted sense of patriotism and discipline among its female participants. Moreover, it is committed to guiding cadets towards the prestigious NCC A' certification, under the auspices of the Directorate of Bihar and Jharkhand. Additionally, there are plans underway to establish a unit for male participants in the near future.

NATIONAL SERVICE SCHEME (NSS)

The school has integrated National Service Scheme (NSS) initiatives to engage students from grades IX to XII, fostering their involvement in diverse forms of community service, with a requisite commitment of at least 150 hours per academic session.

✽ अपने आदर्श को पाने के लिए सैकड़ों बार असफल होने पर भी आगे बढ़ो। ✽

RULES CONCERNING LEAVE / ABSENCE

Student's regular attendance in the school is very important in connection with Periodical Evaluation System as per the latest directives of CBSE.

1. Leave is granted only on a hand-written request in the form of an application submitted by the Parent/ Guardian, well in advance (except in cases of unforeseen circumstances), and that too, only on genuine grounds. More than one day sick leave must be accompanied with a medical certificate. Not more than three days leave may be granted at a time in one month if the month has working days in full. But, if a particular month has less than 26 working days the number of leaves for which a student is entitled may be reduced on pro rata basis for that particular month. A student will be marked absent if he/she does not report to his/her class teacher five minutes before the 'First Bell.
2. Leave for half-day or only one day can be processed through the school almanac (page nos.), duly signed by the Parent/Guardian. Leave for more than one day must be processed in the form of a hand-written application submitted by the Parent/Guardian.
3. Half-Day Leave shall be granted on the date of application after 12:30 PM (SW) as applicable. Further, such leave should be opted on medical emergency only, which needs to be justified with relevant document(s) on the date of resuming the class.
4. No student will be relieved even in the last period for going out of station on any ground other than medical which needs to be justified with relevant document.
5. Absence for seven consecutive days without the prior approval of the Principal would lead to the suspension of admission. In such cases, the continuation of admission of the child shall be granted on producing written request along with other relevant documents by the parent and payment of Rs. 5000/- (Rupees five thousand only) as retainment fee.
6. If a student suffering from any infectious disease wishes to resume after recovery, he/she must obtain a certificate from the competent authority stating that he/she can attend the school without the risk of communicating the infection further, and submit the same before the Principal for permission. Students suffering from any of the following diseases must observe the prescribed period of quarantine before returning to class.
 - (a) Chicken Pox - Till complete falling of scabs
 - (b) Cholera - Till the child recovers completely
 - (c) Measles - Two weeks after the rashes disappear
 - (d) Mumps - Until the swelling reduces (3 to 4 weeks)
 - (e) Whooping Cough - Six weeks
 - (f) Conjunctivitis - Till the child recovers completely
 - (g) Covid - As per rules

PROCEDURE OF OBTAINING SCHOOL LEAVING CERTIFICATE

To obtain the School Leaving Certificate (SLC) from the school, the applicants must submit an application including complete details of the child on an A4 size paper in the format given below:

_____ (Applicant's Address)
_____ (Date)
The Principal OPJS, Patratu
Subject: Application for SLC/TC
Through: The Admin. Office, OPJS Patratu
Sir/Madam
We wish to apply for the SLC/TC of our ward _____ (Name of student) studying in your school in class _____ Section _____ in session _____ vide Adm.# _____. The reason for this is _____ (Mention genuine reason, not your wish). He/She is likely to be admitted in CBSE/State Board/Govt. School of _____ (Name of district/state)
Thanking you
Yours truly
_____ Signature & Name of Parent (M/F)

STANDARDS FOR WITHDRAWAL

- ◆ A fee of Rs. 300/- for the SLC must be deposited at the fee counter.
- ◆ The SLC will be issued after two working days from the date of application, between 12:30 PM to 02:30 PM only.
- ◆ Any child willing to discontinue from the school must inform the school office or apply for the TC/SLC, duly signed by the parents, between 14th March & 25th March of the current academic session.
- ◆ Failing to do so and appearing in April to apply for the TC shall result in being charged with the annual charges & other fees, as per the school fee policy.
- ◆ If a child attends class for even a single day in the new session, all applicable charges such as annual fee, tuition fee, transport fee, etc. will be charged as per rules applicable.
- ◆ If a child neither attends class in the current session nor intimates the school but wishes to seek an SLC/TC later, he/she will be liable to pay all applicable charges such as annual fee, tuition fee, transport fee, etc., until the month of issuing the SLC/TC as per rules.
- ◆ All dues must be cleared before applying for the SLC/TC.

✿ Opportunities don't happen, you create them. ✿

GROUND ON WHICH SCHOOL CAN ASK FOR WITHDRAWAL OF A STUDENT

- Gross Indiscipline.
- Un-satisfactory progress in studies
- More than one year detention in the same class.
- Non-payment of fee for a quarter by the end of the following month.
- Shortage of attendance by 15% during the academic year.

COLLECTION OF FEES

1. The Fees for each month must be deposited in the school office during the official transaction hours on or before the 7th day of every month.
2. Parents are requested to deposit the fees on or before the due date(s) to avoid penalty @ Rs. 50/- (Rupees fifty only) per week.
3. In case, the 7th day appears to be a non-functional day, the last date for fee submission will be the next working day.
4. The school fee for the month of February shall be deposited in the month of January itself & therefore all fee dues of the session must be cleared by 15th of Feb, of the current academic year.
5. If the school fee of any student is not paid for two consecutive months, his/her name gets struck off the rolls. Re-admission of such student is done only after the payment of the outstanding dues, with fine and a re-admission fee of Rs. 5,000/-.
6. Re-admission is granted subject to availability of seats, & at the discretion of the principal/school administration.
7. The School Management reserves the right to revise the fees as per norms. Apart from the school fees, as determined by the school authorities, the students will be required to pay for excursion, educational tours and adventure sports as and when organized by the school, if opt for the same.
8. *FEES WILL BE COLLECTED ON ALL THE WORKING DAYS BETWEEN 7:30 AM AND 1:00 PM.*
9. *NO CASH TRANSACTIONS WILL BE ENTERTAINED, KINDLY AVAIL OUR ONLINE FACILITIES TO PAY FEES BY UPI/POS MACHINE.*

MODE OF PAYMENTS:

Credit card: 5% charges

Debit card: 2% charges

Rupay card: No charge

Note: To be borne additionally by the parent.

10. Fees to be paid for issuance of duplicate documents only after receiving the written request application by the parent:
 - (a) Fee receipt : Rs. 50/-
 - (b) Mark sheet : Rs. 300/-
 - (c) ID Card : Rs. 100/-

✽ *Time is the wisest counsellor of all.* ✽

AWARDS AND ACCOLADES

Within our institution, a diverse array of scholastic and co-scholastic endeavours are pursued, fostering an environment where some students demonstrate immediate proficiency, while others evolve gradually to exhibit excellence. Consequently, exceptional achievements are duly acknowledged and celebrated, serving as catalysts for inspiring all students to aspire towards greatness. Below delineates the distinguished accolades bestowed upon our outstanding achievers:

Classes NUR-V:

- **Academic Excellence**
- Outstanding **Attendance** Acknowledgment
- **Discipline** Appreciation
- **Social Behaviour** Recognition
- Achievement in **Scholastic & Co-Scholastic Activities**
- **Sports & Games**

Classes VI to XII:

- Exceptional Achievement Trophy for All-Round Excellence (Class XII)
- Extraordinary Contribution Award (Class XII)
- 100% Attendance Certificate
- Scholar Badges for Academic Excellence
- Scholar Tie for Consistent Academic Performance
- Scholar Gold Medal for Long-term Academic Achievement (for four consecutive years)
- Scholar Gown for Sustained Academic Excellence (for seven consecutive years)
- Roll of Honour for **Overall Excellence** (academic/games/activities)

MARKER APPRECIATION CERTIFICATES**

- Marker appreciation certificates are awarded for securing highest marks in the respective subject(s) in the given class group/category as mentioned below:
- Chairman's Marker Appreciation Certificates in Mathematics in three categories
(a) IV&V (b) VI to VIII (c) IX&X
- Marker Appreciation Certificates for languages separately viz. English, Sanskrit & Hindi in two categories:
(a) IV to V (b) VI to VIII
- Principal's Marker Appreciation Certificates in EVS, Science and Social Science subjects in three categories:
(a) IV&V (b) VI to VIII (c) IX&X
- Marker Appreciation Certificates (for Class XI) are given for English, Hindi, Biology, Physics, Chemistry, and IP. P.E. Mathematics, Accountancy, Business Studies, Economics, (Any other added subject (s))

**Marker Appreciation Certificates will be awarded only if the student continues to study in the next session. Marker Appreciation Certificates are not applicable for 6th subjects.

EXCEPTIONAL ACHIEVEMENT TROPHY

(Overall achievement, class XII (Girl/Boy)#

- **Academic** - achieves scholastically across a range of subjects
- **Attitude**-is disciplined, punctual and willing to help others, makes selfless contributions
- **Personal conduct** - exemplary at all times
- **Leadership**-a role model for other students
- **Service**-participates in school and community activities
- **Sports & Activity** - represents the school without necessarily being a champion and participates enthusiastically in the activities of the school.

EXTRA ORDINARY CONTRIBUTION AWARD

- Must be a student of class XII#
- Must have ensured minimum 90% attendance during the current academic year.
- Must have studied in the school for a period of 5 years.
- Must have rendered commendable contribution to the school.

#To be judged by a team of Sr. Faculty Members.

OVERALL BEST HOUSE & RUNNER UP TROPHY

A Running Trophy will be awarded to the Best House for overall performance in academics, sports and literary activities taken together during the session. A separate trophy to the Best House in Sports' category is also awarded.

OVERALL BEST HOUSE IN SPORTS

A Running Trophy will be awarded to the Best House in Sports category for excellent performance in a session.

ATHLETE OF THE YEAR (GIRL/BOY)

Athlete of the Year' will be given on the basis of the performance of the individual athlete in the Annual Athletic Meet.

Athlete of the Year (Girl/Boy): Individual trophy to be given in two categories:

- (a) VI to VIII (b) IX to XII

LIST OF DIFFERENT HOUSES & CLUBS

For conducting Inter-House Competitions, the school divides the students into FOUR HOUSES viz.

1. Nehru 2. Raman 3. Ramanujan 4. Tagore

For inculcating the ability of organizing and conducting various activities among the students, the school constitutes a Prefectorial Board comprising the following portfolios:

1. Head Girl/Head Boy
2. Dy. Head Girl/ Head Boy
3. House Captains
4. House Prefects
5. Secretary & Dy. Secretary for different CLUBS.

- Each house is to be managed by a House Warden, Asstt. House Warden and House Tutors.
- All the students are expected to participate in the competitions and enhance their talents as well as personalities and feel encouraged to learn from their house associate teachers.
- Teachers associated to various houses are supposed to guide, support and train students for their participation.

✽ *An investment in Education pays the best interest* ✽

List of different clubs

(1) Life Sciences club	(10) Consumer club
(2) Maths club	(11) Financial Literacy club
(3) Eco, Energy & Standards club	(12) Adventure & Tourism club
(4) Cultural club	(13) Cybernetics club
(5) Heritage club	(14) Disaster Management club
(6) Literary club	(15) Skills & Hobby club
(7) UNESCO club	
(8) Jr. Red Cross Society	
(9) Dramatics club	

FEATURES OF CLUBS

- Students will hold leadership position in the club.
- Teachers give them an opportunity to spend time with their friends and do activities which they find entertaining and interesting.
- Clubs allow the students to practice their hobby, learn more and get better at it.
- You can have an impact by creating a club that focuses on that issue.
- Students meet people with similar interests.
- Students get the chance to explore a leadership quality in them to gain leadership experience.

RULES RELATED TO INTER HOUSE GAMES AND SPORTS

The information regarding the list of events will be made available through the house masters and the selection will be done by the house masters and their associates.

1. The aspirants have to give their names to their respective house masters.
2. Selection of sports event and matches will be done in the afternoon.
3. The presence of the students on the days of selection is mandatory.
4. The semi finals and the finals of various sports activities will be jointly conducted by the physical education teachers.
5. Students must move to the play ground in a queue under the supervision of their teachers.
6. Students must abide by all the rules during their games, selection and competition.
7. Activity specific rules will commensurate with the notifications issued by the school looking at the feasibility.

✽ *The secret of winning a game is working more as a team, less as individuals* ✽

DISCIPLINARY ACTIONS

In the process of putting on the attire of fully matured personality it is quite a conspicuous fact that the students may commit a number of errors and then rectify them towards converting failure into success. Therefore, in order to grow a stronger self-realization of one's own errors and to help refrain from the repetition of the same, the school has devised certain remedial measures. Disciplinary Actions will be taken against the students who indulge in the following offences:

1. **Insubordination:** Refusal to comply with the instructions given by the school authorities such as refusal to open a book, writing assignments, taking class tests as and when administered or refusal to any group work/ team work.
2. **Misconduct in the classrooms:** Irregular attendance, habitual late arrival, carelessness, idleness, negligence in doing home work, disobedience and disrespect or any other reprehensible behaviour towards teachers and others may entail to the dismissal of the students from the school. Students are accountable to the school authorities for their conduct both inside and outside the school.
3. **Causing Humiliation/Embarrassment to the fellow students:** Causing humiliation/embarrassment that shows disrespect to the dignity of a fellow student by way of writing/using electronic gadgets/ snapping photographs/ objectionable drawings/ orally or through showing any other objectionable gesture.
4. **Causing Mental Harassment to the fellow students :**
 - Any act written, verbal or physical that adversely affects the ability of students to study, participate in the school programmes or causes disruption in the growth of a student
 - Use of abusive/indecent/obscene / vulgar language in the school premises for / with any fellow student or for any staff
5. **Violence/Intimidation/Fighting/Physical assault :**
 - An act of physical violence such as slapping, kicking, pushing, pulling hair/dress, scratching with nails or throwing objects on anyone
 - Threatening/ intimidating any fellow student of dire consequences as any kind of retaliation
 - Showing disrespect towards rules and regulations of the school
6. **Use of Mobile phones in school:**
 - Mobile phones are strictly prohibited in the school premises.
 - If any student is caught with mobile set, the school reserves the right to take strict action(s) against the child and the mobile phone will be seized permanently.
 - The school will not be responsible for the loss of mobile phones if brought by the students.
7. **Bullying :** Written, verbal or electronic communication to threaten a fellow student or school staff.
 - Blackmailing a student/threatening a student of dire consequences as a matter of retaliation.
 - Damaging/ tearing/ throwing objects/ books/ note books/ stationery or any such items of other students in order to show seniority/express anger/ as a matter of retaliation

8. Stealing

An act of stealing objects from the staff rooms/ students' bags/ labs/ activity rooms/library

9. Defacing/Damaging school property

Defacing/damaging school property/showing casual approach in handling school furniture/ fixtures such that it results in breakage/damage. Scribbling/ writing in library books / school furniture/ walls, carving into wooden fixtures and furniture or putting /spraying paints any where on the walls/glass surfaces, damaging fixtures of washroom etc.

10. Gross Indiscipline

Involvement in any other gross indiscipline acts (online and in school campus) will be viewed seriously. Such cases may lead to the expulsion from school. At the first instance, a small Yellow Card will be pasted on the almanac of the student. This Yellow Card may be withdrawn when some improvement is noticed in the student. A second Yellow Card will be issued if the student doesn't show any improvement within the stipulated period of time from the date of issue of the first Yellow Card. The student(s) receiving such second Yellow Cards will be under intensive observation for one more week. Further, a Red Card will be issued to the concerned student(s) under intimation to his/her parents who will also be summoned by the school if no improvement is noticed in him/her. If the parents do not turn up as per the call received from the school, it will be treated as an act of indifference. And disciplinary action

deemed fit shall be taken by the school accordingly.

The issuance of a second Red Card may lead to strict disciplinary actions like suspension/ debarring from appearing in assessments / tests/expulsion from the school.

AN EX-PARTE DECISION MAY BE TAKEN AGAINST THE STUDENT WHOSE PARENTS DO NOT RESPOND TO THE 'LETTER OF CONCERN' ISSUED BY THE SCHOOL AUTHORITIES BY HAND/BY E-MAIL/BY POST.

In case of serious offences, which reflect adversely on a student's conduct, two Red Cards may be issued directly. Such Red Cards will not be withdrawn under any circumstance. The students may be directly issued Red Cards if they are found showing disobedience, telling lies, distributing prohibited eatables such as sweets/ice-creams/cold-drinks or any such other unwanted food- stuffs, and also for producing false medical certificates

TIPS ON PROPER UTILIZATION OF THE SCHOOL ALMANAC

1. All the rules and regulations printed in the almanac must be read from time-to-time for proper awareness and strict compliance.
2. The students' details required in the almanac pages must be filled in properly.
3. The present address and the phone number must be updated in the almanac. The almanac must not be used for rough work or any form of caricature.
4. Photograph of the student (in school uniform)/the escort/driver must be pasted at appropriate places.
5. Parent's/Guardian's signature is must in appropriate pages of the school almanac or as and when needed.
6. The school almanac should be used exclusively for the purpose of noting down important information and the assignments given thereof.

✿ *You are never too young to dream big.* ✿

SUMMER UNIFORM (From April to October)

MONDAY, TUESDAY, THURSDAY AND FRIDAY

Class-Groups	BOYS	GIRLS
NUR – UKG	<ul style="list-style-type: none"> • Half-sleeved Shirt (Sea-green Checks with Carbon-blue Stripes) • Half Pants (Carbon-blue) • Socks (Carbon-blue with sea-green double stripes) • Velcro Black Shoes (Campus Trendz) 	<ul style="list-style-type: none"> • Half-sleeved Shirt (Sea-green Checks with Carbon-blue Stripes) • A-Line Tunic (Carbon-blue) • Socks (Carbon-blue with sea-green double stripes) • Velcro Black Shoes (Campus Trendz)
I - III	<ul style="list-style-type: none"> • Half-sleeved Shirt (black-white chequered, as prescribed) • Half Pants (Dark steel grey) • Socks with white double stripes (Dark-steel grey cotton) • Velcro Black Shoes (Campus Trendz) • Pre-knotted elastic fastened Tie, (As prescribed house-wise) • Prescribed belt 	<ul style="list-style-type: none"> • Half-sleeved Shirt (black-white chequered, as prescribed) • V-Neck Tunic with shorts (Dark steel grey) • Socks with white double stripes (Dark-steel grey cotton) • Velcro Black Shoes (Campus Trendz) • Pre-knotted elastic fastened Tie, (As prescribed house-wise) • Prescribed belt
IV - VIII	<ul style="list-style-type: none"> • Half-sleeved Shirt (black-white chequered, as prescribed) • Full length formal trousers (Dark steel grey) • Socks with white double stripes (Dark-steel grey cotton) • Black Shoes with laces (Rakshak/ Liberty) • Neck-Tie (As prescribed house-wise) • Prescribed belt 	<ul style="list-style-type: none"> • Half-sleeved Shirt (black-white chequered, as prescribed) • V-Neck Tunic with shorts (Dark steel grey) • Socks with white double stripes (Dark-steel grey cotton) • Black Shoes with laces (Rakshak/ Liberty) • Neck-Tie (As prescribed house-wise) • Prescribed belt
IX - XII	<ul style="list-style-type: none"> • Half-sleeved Shirt (black-white chequered, as prescribed) • Full length formal trousers (Dark steel grey) • Socks with white double stripes (Dark-steel grey cotton) • Black Shoes with laces (Rakshak/ Liberty) • Neck-Tie (As prescribed house-wise) • Prescribed belt 	<ul style="list-style-type: none"> • Half-sleeved Shirt (black-white chequered, as prescribed) • Box type pleated skirts/ divided skirts with shorts (Dark steel grey) • Socks with white double stripes (Dark-steel grey cotton) • Black Shoes with laces (Rakshak/ Liberty) • Neck-Tie (As prescribed house-wise) • Prescribed belt

✿ You don't have to be perfect to be amazing. ✿

WEDNESDAY AND SATURDAY

Class-Groups	BOYS	GIRLS
NUR – UKG	<ul style="list-style-type: none"> • Prescribed striped T-Shirt(Orange) • Prescribed striped trousers/ lowers (Navy-blue) • Socks (Carbon-blue with sea-green double stripes) • Velcro Black Shoes (Campus Trendz) 	<ul style="list-style-type: none"> • Prescribed striped T-Shirt (Orange) • Prescribed striped trousers/ lowers (Navy-blue) • Socks (Carbon-blue with sea-green double stripes) • Velcro Black Shoes (Campus Trendz)
I - III	<ul style="list-style-type: none"> • Half-sleeved Shirt (Plain white, as prescribed) • Half Pants (Plain white, as Prescribed) • Socks with white double stripes (Dark-steel grey cotton) • Velcro Black Shoes (Campus Trendz) • Pre-knotted elastic fastened Tie, (As prescribed house-wise) • Prescribed belt 	<ul style="list-style-type: none"> • Half-sleeved Shirt (Plain white, as prescribed) • V-Neck Tunic with shorts (Plain white, as prescribed) • Socks with white double stripes (Dark-steel grey cotton) • Velcro Black Shoes (Campus Trendz) • Pre-knotted elastic fastened Tie, (As prescribed house-wise) • Prescribed belt
IV - VIII	<ul style="list-style-type: none"> • Half-sleeved Shirt (Plain white, as prescribed) • Full length formal trousers (Plain white, as prescribed) • Socks with white double stripes (Dark-steel grey cotton) • Black Shoes with laces (Rakshak/ Liberty) • Neck-Tie (As prescribed house-wise) • Prescribed belt 	<ul style="list-style-type: none"> • Half-sleeved Shirt (Plain white, as prescribed) • V-Neck Tunic with shorts (Plain white, as prescribed) • Socks with white double stripes (Dark-steel grey cotton) • Black Shoes with laces (Rakshak/ Liberty) • Neck-Tie (As prescribed house-wise) • Prescribed belt
IX - XII	<ul style="list-style-type: none"> • Half-sleeved Shirt (Plain white, as prescribed) • Full length formal trousers (Plain white, as prescribed) • Socks with white double stripes (Dark-steel grey cotton) • Black Shoes with laces (Rakshak/ Liberty) • Neck-Tie (As prescribed house-wise) • Prescribed belt 	<ul style="list-style-type: none"> • White Kurti with dark steel grey/black-white chequered • cotty (Half-sleeved, as prescribed) • White Salwar (As prescribed) • Socks with white double stripes (Dark-steel grey cotton) • Black Shoes with laces (Rakshak/ Liberty)

✽ *Excellence is not a skill. It is an attitude.* ✽

WINTER UNIFORM (November- March)

To be worn additionally with the summer uniform, on appropriate days

Class-Groups	BOYS	GIRLS
NUR – UKG	<ul style="list-style-type: none"> Prescribed V-Neck Half/Full-sleeves woollen sweater, according to temperature conditions. (Prescribed Dark-Steel Grey) Monkey Cap/ Suitable woollen caps & Hand gloves (Dark-Steel Grey). 	<ul style="list-style-type: none"> Prescribed V-Neck Half/ Full-sleeves woollen sweater, according to temperature conditions. (Prescribed Dark-Steel Grey) Monkey Cap/ Suitable woollen caps & Hand gloves (Dark-Steel Grey). Thermal leggings (Dark steel grey)
I - III	<ul style="list-style-type: none"> Prescribed V-Neck Half/ Full-sleeves woollen sweater, according to temperature conditions. (Prescribed Dark-Steel Grey) Monkey Cap/ Suitable woollen caps & Hand gloves (Dark-Steel Grey). Full length regular trousers can be worn, as per the day. 	<ul style="list-style-type: none"> Prescribed V-Neck Half/ Full-sleeves woollen sweater, according to temperature conditions. (Prescribed Dark-Steel Grey) Monkey Cap/ Suitable woollen caps & Hand gloves (Dark-Steel Grey). Shorts must be replaced by thermal leggings (Dark-steel Grey/ White, as applicable)
IV - VIII	<ul style="list-style-type: none"> Prescribed Navy-Blue proper fit Blazers. Prescribed V-Neck Half/Full-sleeves woollen sweater, according to temperature conditions (Prescribed Dark-Steel Grey) Monkey Cap/ Suitable woollen caps & Hand gloves (Dark-Steel Grey). 	<ul style="list-style-type: none"> Prescribed Navy-Blue proper fit Blazers. Prescribed V-Neck Half/ Full-sleeves woollen sweater, according to temperature conditions (Prescribed Dark-Steel Grey) Monkey Cap/ Suitable woollen caps & Hand gloves (Dark-Steel Grey). Shorts must be replaced by thermal leggings (Dark-steel Grey/ White, as applicable)
IX - XII	<ul style="list-style-type: none"> Prescribed Navy-Blue proper fit Blazers. Prescribed V-Neck Half/ Full-sleeves woollen sweater, according to temperature conditions (Prescribed Dark-Steel Grey) Monkey Cap/ Suitable woollen caps & Hand gloves (Dark-Steel Grey). 	<ul style="list-style-type: none"> Prescribed Navy-Blue proper fit Blazers. Prescribed V-Neck Half/ Full-sleeves woollen sweater, according to temperature conditions (Prescribed Dark-Steel Grey) Monkey Cap/ Suitable woollen caps & Hand gloves (Dark-Steel Grey). Shorts must be replaced by thermal leggings(Dark-steel Grey/ White, as

❀ जिस क्षण तुम डर जाओगे, उस क्षण तुम बिल्कुल शक्तिहीन हो जाओगे। ❀

COMMON FOR ALL

For Boys: Must put on a properly combed, regular, simple & gentleman hair-style. Fancy/ Step hair-cut are not allowed.

For Girls: No fancy hair-style. The properly combed hair must be divided into One/Two plaits & fastened with dark-steel grey band/ ribbon.

On all days: School Tie and Prescribed Belt.

POINTS TO BE NOTED

- ◆ The school uniform is prescribed to use the most comfortable & standard fabric having proportionate mix of fibres.
- ◆ Please ensure to match the colour, quality & prescribed design, as per school uniform standards.
- ◆ The responsibility of any issue arising due to the alteration done by the parents/ students, leading to the deviation from standard uniform design, shall be borne by the students/ parents.
- ◆ Prescribed items means standardized by the school to avoid mischief/ mishandling/ tampering of the school's standards on its uniform by a justified & visible way of placing standard copyright marks/ school logo etc.

CAUTION

- ◆ If any student(s) is found involved in unruly behaviour or activities, inside/ outside the school premises during/ beyond the school hours in the school uniform, a penal action deemed proper will be taken against him/her.
- ◆ The colours of the prescribed power spectacle frames should be either brown or black or metallic. Over designed and fancy frames are not allowed.

✽ *The greatest glory in living lies not in never falling,
but in rising every time we fall* ✽

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

April 2024

Date	Day	Events
1	Mon	
2	Tue	World Autism Awareness Day-Life Sciences Club
3	Wed	New session begins (NUR-X & XII)
4	Thu	
5	Fri	Hindi Calligraphy (I - V)-Literary Club
6	Sat	Formation of Parents-Teachers Association (PTA)
7	Sun	World Health Day-Jr. Red Cross Society Programme
8	Mon	Paint & Brush Activity (Nur-II)
9	Tue	
10	Wed	
11	Thu	ID-UL-FITR/ SARHUL-Holiday
12	Fri	Selection for I.H.ENGLISH ELOCUTION (VI-VIII)
13	Sat	Selection for I.H. Chess / Carrom (VI - VIII)
14	Sun	Dr. B. R. Ambedkar Jayanti
15	Mon	World Art Day-Art & Craft Dept./Counselling session on Good Behaviour (Nur-V)
16	Tue	Nomination for Prefectorial Body(V, VIII,XII)
17	Wed	Shri Ram Navami-Holiday
18	Thu	International Day for Monuments & Sites-Heritage Club/Yellow Day (Nur -UKG)
19	Fri	
20	Sat	I.H. Chess /Carrom Comp. (VI-VIII)
21	Sun	Mahavir Jayanti
22	Mon	International Mother Earth Day-Eco Club/Poster Making Comp. (VI-XII)
23	Tue	International English Language Day-Literary Club
24	Wed	Leaf printing Activity (Nur-UKG)/ English Calligraphy (I - V)
25	Thu	
26	Fri	English Poem Recitation Week (Nur - UKG)
27	Sat	Parent-Teacher Meeting (Nur-XII)
28	Sun	
29	Mon	
30	Tue	Hand Print Activity (Nur- UKG)/I.H.ENGLISH ELOCUTION (VI-VIII)

✽ *If you want to be the best, focus on making
practice harder than performance* ✽

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

May 2024

Date	Day	Events
1	Wed	Labour Day-Dramatic Club/Learning Good Manners & Etiquette WeeK(Nur-II)
2	Thu	Play with Clay Activity (Nur-UKG)/Fireless Cooking Activity(I-V)
3	Fri	
4	Sat	Selection for I.H.Volley Ball Boys&Girls(IX -XII)
5	Sun	
6	Mon	
7	Tue	Rabindranath Tagore Jayanti- Visual & Performing Arts Club/ World Athletic Day
8	Wed	World Red Cross Day - Jr. Red Cross Society
9	Thu	Rabindranath Tagore Jayanti (Celebration)
10	Fri	Paper Plate Craft Activity (I- V)/ Essay Writing (Hindi) (VI-VIII) /Essay Writing (Eng)(IX -XII)
11	Sat	
12	Sun	Mother's Day/Summer Vacation begins for students
13	Mon	Vacation for teachers begins
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	BUDDHA PURNIMA- Holiday
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	World No Tobacco Day - Jr. Red Cross Society

✿ You are never too young to dream big ✿

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

June 2024

Date	Day	Events
1	Sat	Child Safety Day
2	Sun	
3	Mon	
4	Tue	
5	Wed	World Environment Day - Eco Club
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	Teachers joining after summer vacation.
13	Thu	
14	Fri	School Re-opens after Summer Vacation(IX-XII)
15	Sat	
16	Sun	
17	Mon	EID-AL-ADHA*-Holiday/ World Day to Combat Desertification and Drought
18	Tue	
19	Wed	
20	Thu	School Re-opens after Summer Vacation(Nur-VIII)
21	Fri	International Day of Yoga-NCC&Health Sciences
22	Sat	Kabir Jayanti -Visual & Performing Arts Club
23	Sun	
24	Mon	
25	Tue	Selection for I.H. Kho Kho Comp. (VI -VIII) Boys and Girls
26	Wed	Selection for I.H. Kho Kho Comp. (IX -XII) Boys and Girls
27	Thu	International Day against Drug Abuse&Illicit Trafficking - Dramatic Club (VI-VIII)
28	Fri	Interview for Prefectorial Body (V,VIII,XII)
29	Sat	Selection for I.H.Hindi Debate (VI-VIII)/ Selection for I.H. Cricket (VIII -XII)
30	Sun	

* Subjects to the appearance of moon.

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

July 2024

Date	Day	Events
1	Mon	Van Mahotsava Week (1 July - 7 July)-Eco Club
2	Tue	Vegetable Printing Activity(Nur- UKG)/Best out of waste (IV-V)
3	Wed	
4	Thu	Nomination for Prefectorial Body (XI)
5	Fri	
6	Sat	Tree Plantation- Eco Club/ Selection For Hindi Elocution Comp.(VI-VIII)
7	Sun	RATHYATRA
8	Mon	
9	Tue	Hindi Poetry Recitation Week(Nur-II)/ Kahani Vaachan Saptah(III-V)
10	Wed	
11	Thu	
12	Fri	Selection for I.H.Basket Ball Boys & Girls(IX-XII)
13	Sat	Investiture Ceremony (V, VIII, XI & XII)
14	Sun	
15	Mon	Counselling Session On Health Safety(Nur-II)
16	Tue	I.H. Hindi Debate Competition (VI-VIII)
17	Wed	Muharram-Holiday
18	Thu	Nelson Mandela International Day/Interview for prefectorial Body(V,VIII,X)
19	Fri	
20	Sat	I.H. Hindi Elocution Competition (VII-VIII)
21	Sun	Guru Purnima
22	Mon	
23	Tue	Birth Anniversary of Chandra Shekhar Azad- Visual & Performing Arts Club
24	Wed	English Story telling Week (I-II& III-V) (Selection also)
25	Thu	
26	Fri	Kargil Vijay Diwas- Heritage Club
27	Sat	Selection of I.H. Basket Ball Girls & Boys (VI -VIII)
28	Sun	
29	Mon	
30	Tue	

✿ *An investment in knowledge pays the best interest* ✿

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

August 2024

Date	Day	Events
1	Thu	Collage Art Activity (Nur-III)/ Selection for I.H. English Debate (IX-XII)
2	Fri	I.H. English Story Telling (I-II) (III-V)
3	Sat	Selection for I.House Sanskrit Shloka Recitation(VI-VIII)
4	Sun	
5	Mon	Learning Traffic Rules Week(Nur-II)
6	Tue	Selection for I.H. Patriotic Group Song (VI-VIII)
7	Wed	Founder's Day
8	Thu	Selection for I.H. ASHUBHASHAN Comp. (VI-VIII)
9	Fri	Vishwa Aadiwasi Diwas-Holiday
10	Sat	I.H. Sanskrit Shloka Recitation Comp. (VI-VIII)
11	Sun	
12	Mon	Selection for I.H. Hindi Recitation (IV-V)
13	Tue	I.H. English Debate Comp.(IX-XII)
14	Wed	I.H. Patriotic Group Song Comp. (VI-VIII)
15	Thu	Independence Day
16	Fri	I.H. Hindi Recitation Comp. (IV-V)
17	Sat	Blue Day (Nur - UKG) /Rakhi Making Activity (I- VIII)
18	Sun	
19	Mon	Raksha Bandhan/World Humanitarian Day-UNESCO Club
20	Tue	Sadbhavna Diwas- Commerce & Humanities
21	Wed	
22	Thu	
23	Fri	Janmashtami Celebration (Nur -V)
24	Sat	I.H. ASHUBHASHAN Competition (VI-VIII)
25	Sun	
26	Mon	Shri Krishan Janmashtami-Holiday
27	Tue	
28	Wed	
29	Thu	Mini Marathon Run for Future Boys and Girls (IX-XII)
30	Fri	
31	Sat	

✽ *Darkness cannot drive out darkness; only light can do it* ✽

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

September 2024

Date	Day	Events
1	Sun	
2	Mon	Spell Bee Week (Nur-II & III-V)
3	Tue	
4	Wed	
5	Thu	Teacher's Day
6	Fri	
7	Sat	Ganesh Chaturthi-Holiday
8	Sun	
9	Mon	Half - Yearly Examination
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	Karma Puja-Holiday
15	Sun	Onam
16	Mon	* EID-E-MILAD-Holiday
17	Tue	Vishwakarma Puja
18	Wed	
19	Thu	
20	Fri	
21	Sat	International Day of Peace - UNESCO Club
22	Sun	
23	Mon	
24	Tue	Origami Activity (I-V)
25	Wed	
26	Thu	
27	Fri	
28	Sat	I.H. Hindi Poetry Writing (VI -VIII & IX-XII)
29	Sun	Word Heart day-Jr.Red Cross Society Programme/Health & Wellness Day*
30	Mon	

* Subject to the appearance of moon.

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

October 2024

Date	Day	Events
1	Tue	Selection for 100 metre race Girls & Boys (IV - V) Spoon marble race (III-V)
2	Wed	Gandhi Jayanti; Save Wild Life Week (2- 8 Oct.)- Life Science Club
3	Thu	Science Quiz (VI-VIII) (Round -I) / One-Act Play(III-V)(Theme- Save wild Life)
4	Fri	Semi final of I.H. Cricket (VIII - XII) Boys
5	Sat	PTM - (Half Yearly)
6	Sun	
7	Mon	Final of I.H. Cricket (VIII - XII) Boys
8	Tue	Selection For I.H. Hindi Skit (VI -VIII) /Semi final of I.H.Basket Ball Boys (VI-VIII)
9	Wed	World Postal Day- Heritage Club/Semi final of I.H. Basket Ball Girls (VI -VIII)
10	Thu	Durga Puja Vacation begins/ World Mental Health Day
11	Fri	
12	Sat	Dussehra
13	Sun	
14	Mon	School Re-opens after Durga Puja/ World Standards Day-Standards Club
15	Tue	Global Hand washing Day / I.H. Science Quiz (VI-VIII)
16	Wed	World Food Day - UNSECO Club/Final of I.H. Basket Ball Boys(VI-VIII)
17	Thu	Final of I.H. Basket Ball Girls(VI-VIII)
18	Fri	Semi-Final of I.H.Basket Ball Boys(IX-XII)
19	Sat	Semi-Final of I.H. Basket Ball Girls (IX- XII)
20	Sun	
21	Mon	
22	Tue	Green Day (Nur - UKG)/ Final of I.H. Basket Ball Girls & Boys (IX-XII)
23	Wed	Inter -House Hindi Skit (VI - VIII)
24	Thu	Selection For Inter - House English Skit (IX-XII)/Semi-Final of I.H.Kho-Kho Boys (VI-VIII)
25	Fri	Card Making (Nur -III) /Diya Decoration (IV-V)/Semi-Final of I.H.Kho-Kho Girls (VI-VIII)
26	Sat	Rangoli Making (VI -VIII & IX- XII)
27	Sun	
28	Mon	
29	Tue	Diwali Holidays Begin (Dhanteras)
30	Wed	
31	Thu	Diwali/ National Unity Day

✽ *If you get tired, learn to rest not to quit.* ✽

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

November 2024

Date	Day	Events
1	Fri	
2	Sat	Goverdhan Puja
3	Sun	Bhai Dooj
4	Mon	
5	Tue	
6	Wed	
7	Thu	Chhat Puja
8	Fri	School Re-Opens after Diwali holidays/Birth Anniversary Of Dr C V Raman
9	Sat	
10	Sun	
11	Mon	National Education Day- Literary Club/Final Of I.H.Kho-Kho Comp. Boys & Girls(VI-VIII)
12	Tue	Semi-Final of I.H. Volley Ball Girls (IX-XII)
13	Wed	Semi-Final of I.H. Volley Ball Boys (IX-XII)
14	Thu	Children's Day
15	Fri	Jharkhand Diwas/ Guru Nanak Jayanti
16	Sat	Final of I.H. Volley Ball Girls & Boys (IX-XII)
17	Sun	
18	Mon	
19	Tue	
20	Wed	I. H. English Skit (IX -XII)
21	Thu	Selection for Athletic Sprint Events (VI -VIII) Boys and Girls
22	Fri	Selection for Athletic Sprint Events (IX -XII) Boys and Girls
23	Sat	
24	Sun	Guru Tegbahadur Jayanti
25	Mon	
26	Tue	Constitution Day -Heritage Club
27	Wed	
28	Thu	
29	Fri	
30	Sat	Pre Board -2 Examination

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

December 2024

Date	Day	Events
1	Sun	World Aids Day- Jr. Red Cross Society
2	Mon	
3	Tue	International Day of Persons with Disabilities - Jr. Red Cross Society
4	Wed	
5	Thu	World Soil Day-Eco,Energy & Standards Club
6	Fri	
7	Sat	Armed Forces Flag Day- NCC Club
8	Sun	
9	Mon	International Anti-Corruption Day-Consumer Awareness Club
10	Tue	Human Rights Day- Consumer Awareness Club
11	Wed	
12	Thu	Fun with Numbers Activities (Nur -V)/ Maths Quiz(IX-XII)(Round-1)
13	Fri	
14	Sat	Annual Sports Day/ Exhibition
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	Maths Quiz(IX-XII)(Round-2)
21	Sat	PTM (Pre -Board)
22	Sun	Birth Anniversary of Srinivasa Ramanujan/National Mathematics Day-Mathematics Club Programme
23	Mon	
24	Tue	Christmas Day Celebration
25	Wed	Christmas- Holiday
26	Thu	Health, Hygiene & Fitness Week (Nur-II)
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	Winter Break begins*

*It will be declared as per the directive of the Jharkhand Govt.

*For teachers it will be intimated separately

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

January 2025

Date	Day	Events
1	Wed	
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	School Re - Opens after Winter Break
7	Tue	
8	Wed	
9	Thu	
10	Fri	Vishwa Hindi Diwas-Literary Club
11	Sat	Road Safety Week (11-17 January)(VI-VIII)
12	Sun	National Youth Day- Dramatic Club
13	Mon	Lohri
14	Tue	Makar Sankranti/Kite Festival- Holiday
15	Wed	Army Day
16	Thu	
17	Fri	
18	Sat	Birthday of Venkatesh Jindal
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	Birth Anniversary of Netaji Subhash Chandra Bose / National Flag Day-UNESCO Club
24	Fri	
25	Sat	Voter's Day- Heritage Club
26	Sun	Republic Day
27	Mon	
28	Tue	
29	Wed	
30	Thu	Martyr's Day-NSS Club
31	Fri	

✽ *Make each day your master piece.* ✽

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

February 2025

Date	Day	Events
1	Sat	Annual Examination Begins(III-IX&XI)/ Second Term Assessment (Nur-II) *
2	Sun	Basant Panchami
3	Mon	
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	Birth Anniversary of Sarojini Naidu/World Radio Day
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	World Day of Social Justice - UNESCO Club
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	Maha Shivratri
27	Thu	
28	Fri	National Science Day

* Detailed circular will be issued by school.

SCHEDULE OF SCHOOL ACTIVITIES During the Academic Session 2024-25

March 2025

Date	Day	Events
1	Sat	
2	Sun	
3	Mon	
4	Tue	
5	Wed	
6	Thu	
7	Fri	
8	Sat	International Women's Day- British Council Club
9	Sun	
10	Mon	New Session may begin with Orientation Classes
11	Tue	
12	Wed	
13	Thu	Holika Dahan
14	Fri	Holi
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	International Day of Happiness- UNESCO Club
21	Fri	
22	Sat	World Water Day- Eco Club
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	
30	Sun	
31	Mon	

✽ *Self - discipline is self-caring* ✽

LIST OF SUBJECT ENRICHMENT ACTIVITIES (CLASS I-V)

		APRIL TO SEPTEMBER			
CLASS	SUBJECT	Activity	Material	Outcome	
I	ENGLISH	Show And Tell	Poem Recitation	Just A Minute	Word Web (Rainy Season)
	HINDI	स्परिचय	वर्णमाला वृक्ष	शब्द पहेंली	सुलेख
	MATHS	Make A Model of Three Digit ABACUS	Dodge Table	Addition Puzzle Game	Subtraction Puzzle Game
	EVS	Make A Family Tree (Paste Pictures)	Make A Card For The Best Friend	Fruit Salad	
II	ENGLISH	Show And Tell	Poem Recitation	Just A Minute	Word Web (Living And Non Living Things)
	HINDI	स्परिचय	वर्णमाला वृक्ष	शब्द पहेंली	सुलेख
	MATHS	Make A Model of Three Digit ABACUS	Pattern	Subtraction Puzzle Game	
	EVS	Make A Family Tree(Paste Pictures)	Make A Card For The Best Friend	Vegetable Salad	Quiz
III	ENGLISH	Show And Tell	Poem Recitation	Just A Minute	Word Web (Means Of Transport)
	HINDI	स्परिचय	वर्णमाला वृक्ष	शब्द पहेंली	चित्र के आधार पर कहानी बचन
	MATHS	Make A Wheel for Number Addition	Dodge Table	Subtraction Puzzle Game	Pattern
	COMPUTER	Model Making: Computing Devices			
IV	EVS	Collage Making (Sports And Sportsperson)	Fruit Salad	Role Play: Community Helpers	Sprout Chaat
	ENGLISH	Show And Tell	Poem Recitation	Just A Minute	Word Web (Plants)
	HINDI	स्परिचय	वर्णमाला वृक्ष	शब्द पहेंली	चित्र के आधार पर कहानी बचन
	MATHS	Make A Wheel for Number Addition	Subtraction Puzzle Game	Pattern	Data Handling
V	S.Sc.	Collage Making (Festivals)	Map Skills	Project Work (Collect and Paste Asian and African Animals)	
	COMPUTER	Model Making: Computing Devices			
	Science	First Aid	Collage Making (Birds of Different claws and beaks)	Activity- Make a Bird Feeder	
	ENGLISH	Show And Tell	Poem Recitation	Just A Minute	Word Web (India- A Diverse Country)
V	HINDI	स्परिचय	वर्णमाला वृक्ष	शब्द पहेंली	चित्र के आधार पर कहानी बचन
	MATHS	Dodge Table	Fractions	Patterns	Activity- Based on Number System
	S.Sc.	Activity -Collect information about social and religious reformers	Map Skills	Project (Collect and Paste Old Indian Coins)	
	COMPUTER	Model Making: Computing Devices			
Science	First Aid	Collage Making (Houses)		Role Play (Environment Components)	

LIST OF SUBJECT ENRICHMENT ACTIVITIES (CLASS I-V)

OCTOBER TO DECEMBER					
CLASS	SUBJECT				
I	ENGLISH	Speaking Cards	Spin And Speak (Likes / Dislikes)	Story Telling (Birds, Animals)	
	HINDI	संकेत बिंदु के आधार पर कहानी वाचन	संकेत बिंदु के आधार पर कविता वाचन	श्रुत वाचन (कविता + कहानी)	
	MATHS	Make A Clock By Using Thermacol Or Fiber Plate	Geometrical Shapes	Pasting Sample of Coins & Notes	Measurement
	EVS	Collage : Pictures of Various Means Of Transport	Vegetable Salad	Grow A Flower Plant	Quiz
	ENGLISH	Speaking Cards	Spin And Speak (Likes / Dislikes)	Story Telling (Birds, Animals)	
II	HINDI	संकेत बिंदु के आधार पर कहानी वाचन	संकेत बिंदु के आधार पर कविता वाचन	श्रुत वाचन (कविता + कहानी)	
	MATHS	Design	Geometrical Shapes	Measurement	Pasting Sample of Coins & Notes
	EVS	Grow A flower Plant	Health And Nutrition	Fruit Salad	Collage : Food of Different States
	ENGLISH	Speaking Cards	Spin And Speak	DO's And Don'ts -Safety Rules	Story Telling
	HINDI	संकेत बिंदु के आधार पर कहानी वाचन	संकेत बिंदु के आधार पर कविता वाचन	श्रुत वाचन (कविता + कहानी)	
III	MATHS	Time	Pasting Sample of Coins & Notes	Data Handling	Measurement
	COMPUTER	Netiquettes Of Computer			
	EVS	Plant a Tree	Leaf Collection		
	ENGLISH	Grammar Tree	Spin And Speak (DO's And Don'ts -Traffic Rules)	Detail Information	Quiz
	HINDI	संकेत बिंदु के आधार पर कहानी वाचन	संकेत बिंदु के आधार पर कविता वाचन	श्रुत वाचन (कविता + कहानी)	
IV	MATHS	Coding-Decoding	Jugs And Mugs	Money	Dodge Tables
	S.Sc.	Map Skill	Activity- 5 Favourite Television Programmes with reason and details	Project (Collect information about Our National Flag and describe its three colours.	
	COMPUTER	Netiquettes Of Computer			
	Science	Poster Making : Save Water	Collage Making: Monuments	Save Our Sparrow (Adopt A Tree, Place a Nest, Paste its picture in Note-Book)	Collect Information About Special People
	ENGLISH	Grammar Tree	Spin And Speak (The Environment-Major Concerns)	Story Telling-Akbar Birbal Stories	
V	HINDI	संकेत बिंदु के आधार पर कहानी वाचन	संकेत बिंदु के आधार पर कविता वाचन	श्रुत वाचन (कविता + कहानी)	
	MATHS	Making Few Weights of 50 gm, 100 gm..... 1kg with clay or flour	Preparing Fake coins and notes to experience money transactions	Coding-Decoding	Jugs And Mugs
	S.Sc.	Activity-Collect and Paste logos of some UN Agencies	Map Skills	Activity- Collect And Paste Pictures of 5 News Anchors	
	COMPUTER	Netiquettes Of Computer			
	Science	Poster Making : Cleanliness	Save Our Sparrow (Adopt A Tree, Place a Nest, Paste its picture in Note-Book)	Collect Information About Special People	Quiz

LIST OF SUBJECT ENRICHMENT ACTIVITIES (CLASS VI-VIII)

CLASS		APRIL TO SEPTEMBER			
CLASS	SUBJECT	Spin and Speak (About Places)	Poem Recitation	Story Telling- (Idioms and Phrases based)	Conversation (Between Plants)
VI	ENGLISH	वर्णमाला वृक्ष	समाचार पत्र वाचन	कविता वाचन	कला एकीकृत परियोजना
	HINDI				
	MATHS	Identifying Different Parts Of Circle	Factor Tree	Properties of Addition And Subtraction	
	S.Sc.	Map Skills	Data Collection	Rajput Rulers Of India	
	SANSKRIT	स्वपरिचय	श्लोक वाचन		
	SCIENCE	Lab Activity	Scienc Quiz	Outdoor Activity- Science Excursion	
	COMPUTER	Excel Sorting	Slide Show Presentation		
	ENGLISH	Spin And Speak (Travelling Experiences)	Poem Recitation	Story Telling (About Role Models)	Conversation (Between Animals)
VII	HINDI	भाषा वृक्ष	समाचार पत्र वाचन	कविता वाचन	कला एकीकृत परियोजना
	MATHS	Verification of Angle Sum Property of Triangle	Activity Based On Double Bar Graph	Product On Decimal Numbers	Activity based on Complementary Angles
	S.Sc.	Map Skills	PPT on Royal Seals	Quiz	
	SANSKRIT	स्वपरिचय	श्लोक वाचन		
	SCIENCE	Lab Activity	Science Quiz	Outdoor Activity - Science Excursion	
	COMPUTER	Chart In Excel	Slide Show Presentation		
	ENGLISH	Spin and Speak (Use of Idioms and Phrases)	Poem Recitation	Role Play	Story Telling- Non Fictional
	HINDI	शब्द विचार वृक्ष	समाचार पत्र वाचन	कविता वाचन	कला एकीकृत परियोजना
VIII	MATHS	Construction of Quadrilaterals	Verify the Angle Sum Property of A Quadrilateral is 360	Verify the Angle Sum Property of A Quadrilateral is 180	
	S.Sc.	Map Skills	PPT On Indian Constitution	Quiz	
	SANSKRIT	स्वपरिचय	श्लोक वाचन		
	SCIENCE	Lab Activity	Model Making	Science Quiz	
	COMPUTER	Flash Animation With Button	Chart In Excel		

LIST OF SUBJECT ENRICHMENT ACTIVITIES (CLASS VI-VIII)

CLASS		OCTOBER TO DECEMBER			
CLASS	SUBJECT	Activity	Project	Outcome	
VI	ENGLISH	Collage	Flow chart	Newspaper reading	चित्र सहित कविता लेखन
	HINDI	आशुभाषणम्	विशेषण वृक्ष	कविता वाचन	चित्र सहित कविता लेखन
	MATHS	Construct a perpendicular bisector on the given Line segment	Project based on bar graph	Activity based on geometrical ideas	Identification and making 2D, 3D shapes using card board
	S.Sc.	Quiz (based on social and indian heritage)	Puzzle timeline (division on history)	Go green journey to plant	
	SANSKRIT	वार्तालाप	श्रवणवाचन कौशलम्		
	SCIENCE	Lab activity	Activity based project	Scientific experiment and observation	
	COMPUTER	Flash animation	Coding		
	ENGLISH	Story writing	Newspaper reading	Spell bee	चित्र सहित कविता लेखन
	HINDI	आशुभाषणम्	सर्वनाम वृक्ष	कविता वाचन	चित्र सहित कविता लेखन
	MATHS	Activity based on area and perimeter of 2D shapes	Identify the Pair of corresponding angles in a pair of parallel lines	Prove that the sum of two sides of a triangle is greater than the third side	
VII	S.Sc.	Draw diagram of ecosystem	Timeline mark : the period of mughal dynasty	Quiz	
	SANSKRIT	वार्तालाप	श्रवणवाचन कौशलम्		
	SCIENCE	Lab activity	Activity based project	Scientific experiment and observation	
	COMPUTER	Flash animation with layers	Coding		
	ENGLISH	Story writing	Newspaper reading	Spell bee	चित्र सहित कविता लेखन
	HINDI	आशुभाषणम्	समास वृक्ष	कविता वाचन	चित्र सहित कविता लेखन
	MATHS	Activity based on area and perimeter	Deriving formula for the total surface area of a cuboid	Establish a relationship between cylinder and cone	
	S.Sc.	Collect data: Leaders of 1857 revolt	Map skills	Project on medicinal plants	
	SANSKRIT	आशुभाषणम्	श्रुतिलेख	शब्द ज्ञानम्	
	SCIENCE	Activity based project	Outdoor activity - science excursion	Scientific experiment and observation	
VIII	COMPUTER	Python coding			

LIST OF SUBJECT ENRICHMENT ACTIVITIES (CLASS IX-X)

CLASS		APRIL TO SEPTEMBER			
SUBJECT	Story writing (based on idioms and phrases)	Rearrange sentences	Diary entry	Conversation	
ENGLISH	Story writing (based on idioms and phrases)	Rearrange sentences	Diary entry	Conversation	
HINDI	श्रवण एवं वाचन कौशल क्रियाकलाप	लघु कथा लेखन	अलंकार वृक्ष	कला एकीकृत परियोजना	
SOC. Sc.	Project on Disaster Management	Map skill	Quiz on national movement		
SANSKRIT	श्रुतिलेख	श्लोकवाचनम्	शब्दज्ञानम्	स्वपरिचय	
MATHS	Represent some irrational number on the number line	Verify that the sum of the angles of a triangle is 180			
SCIENCE	Lab activity	Science quiz	Model making (simple model)		
COMP. STDS.	Website making				
ENGLISH	Reordering sentences (based on text stories)				
HINDI	श्रवण एवं वाचन कौशल क्रियाकलाप	कविता लेखन	अलंकार वृक्ष	कला एकीकृत परियोजना	
SOC. Sc.	Project on consumer awareness	Map skill			
SANSKRIT	मौखिक परीक्षणम्	स्ववाचन कौशलम्			
MATHS	Solving linear equations in two variables graphically	State & prove basic proportionally theorem of a Triangle	Verify the result of pythagoras theorem		
SCIENCE	Lab activity	Science quiz	Model making (simple model)		
COMP. STDS.	Website making				

LIST OF SUBJECT ENRICHMENT ACTIVITIES (CLASS IX-X)

CLASS		OCTOBER TO DECEMBER		
IX	ENGLISH	Poem writing	Group discussion	
	HINDI	समास वृक्ष	परियोजना कार्य	श्रवण एवं वाचन कौशल क्रियाकलाप
	SOC. Sc.	Project on medicinal plant	Map skills	
	SANSKRIT	शब्द ज्ञानम्	स्वपरिचय	
	MATHS	Find the relationship between the volume of a Cone and Cylinder	Form a cuboid and find the formula for its surface area	
	SCIENCE	Science excursion	Model making (working)	Syllabus based project
	COMP. STDS.	Software Development		
	ENGLISH	Poem writing	Group discussion	Place description
	HINDI	श्रवण एवं वाचन कौशल क्रियाकलाप	वाच्य वृक्ष	परियोजना कार्य
	SOC. Sc.	Project on sustainable development	Map skills	Debate on political parties
X	SANSKRIT	श्लोकवचानम्	स्वपरिचय	
	MATHS	Verify the trigonometric identities geometrically	Derive formula for the some of nth terms	
	SCIENCE	Science Excursion	Model Making (Working)	Syllabus based project
	COMP. STDS.	Software Development		

SCHEDULE OF MONDAY TEST DURING THE SESSION 2024-25

DATE	III	IV	V
15-04-2024	MATHS	HINDI	EVS
22-04-2024	ENGLISH	EVS	HINDI
29-04-2024	EVS	ENGLISH	MATHS
06-05-2024	-	-	-
24-06-2024	HINDI	MATHS	ENGLISH
01-07-2024	MATHS	HINDI	EVS
08-07-2024	ENGLISH	EVS	HINDI
15-07-2024	EVS	ENGLISH	MATHS
22-07-2024	HINDI	MATHS	ENGLISH
29-07-2024	-	-	-
05-08-2024	-	-	-
12-08-2024	-	-	-
07-10-2024	COMP.STDS	EVS	EVS
14-10-2024	ENGLISH	COMP.STDS	HINDI
21-10-2024	HINDI	HINDI	COMP.STDS
28-10-2024	MATHS	ENGLISH	MATHS
11-11-2024	EVS	MATHS	ENGLISH
18-11-2024	-	-	-
25-11-2024	HINDI	EVS	EVS
02-12-2024	COMP.STDS	COMP.STDS	HINDI
09-12-2024	ENGLISH	HINDI	COMP.STDS
16-12-2024	EVS	ENGLISH	MATHS
23-12-2024	MATHS	MATHS	ENGLISH
30-12-2024	-	-	-
06-01-2025	-	-	-
13-01-2025	-	-	-

- ◆ IT IS MANDATORY TO APPEAR IN ALL MONDAY TESTS. THERE WILL BE NO RE-TEST/ RE-EXAM IN LIEU OF ABSENCE.
- ◆ ANNUAL EXAMINATIONS WILL COMMENCE IN THE FIRST WEEK OF FEBRUARY (2025)
- ◆ NOTE: NUR-II : THEIR ASSESSMENT WILL BE DONE ON REGULAR BASIS IN THE FORM OF ACTIVITIES/ORAL/ WORKSHEETS AND ASSIGNMENTS.

SCHEDULE OF MONDAY TEST DURING THE SESSION 2024-25

DATE	VI	VII	VIII
15-04-2024	SCIENCE	MATHS	HINDI
22-04-2024	MATHS	SOC.SC	ENGLISH
29-04-2024	SOC.SC	SCIENCE	SCIENCE
06-05-2024	ENGLISH	HINDI	SOC.SC
24-06-2024	HINDI	ENGLISH	MATHS
01-07-2024	SANSKRIT	SANSKRIT	SANSKRIT
08-07-2024	SCIENCE	MATHS	HINDI
15-07-2024	MATHS	SOC.SC	ENGLISH
22-07-2024	ENGLISH	SCIENCE	SCIENCE
29-07-2024	HINDI	HINDI	SOC.SC
05-08-2024	SANSKRIT	SANSKRIT	MATHS
12-08-2024	SOC.SC	ENGLISH	SANSKRIT
07-10-2024	HINDI	SANSKRIT	COMP.STDS
14-10-2024	MATHS	HINDI	MATHS
21-10-2024	SCIENCE	MATHS	SCIENCE
28-10-2024	COMP.STDS	SCIENCE	SOC.SC
11-11-2024	SANSKRIT	SOC.SC	ENGLISH
18-11-2024	SOC.SC	ENGLISH	SANSKRIT
25-11-2024	ENGLISH	COMP.STDS	HINDI
02-12-2024	HINDI	SANSKRIT	COMP.STDS
09-12-2024	MATHS	HINDI	MATHS
16-12-2024	SCIENCE	MATHS	SCIENCE
23-12-2024	COMP.STDS	SCIENCE	SOC.SC
30-12-2024	SANSKRIT	SOC.SC	ENGLISH
06-01-2025	SOC.SC	ENGLISH	SANSKRIT
13-01-2025	ENGLISH	COMP.STDS	HINDI

◆ IT IS MANDATORY TO APPEAR IN ALL MONDAY TESTS. THERE WILL BE NO RE-TEST/ RE-EXAM IN LIEU OF ABSENCE.

◆ ANNUAL EXAMINATIONS WILL COMMENCE IN THE FIRST WEEK OF FEBRUARY (2025)

SCHEDULE OF MONDAY TEST DURING THE SESSION 2024-25

DATE	IX	X	XI	XII
15-04-2024	ENGLISH	SCIENCE	-	MATHS/BIO/ECO
22-04-2024	SANSKRIT/HINDI	MATHS	-	ENGLISH
29-04-2024	SCIENCE	SOC. SC	-	PHYSICS/ACCO.
06-05-2024	MATHS	ENGLISH	-	CHEMISTRY/B.STDS
24-06-2024	SOC.SC	HINDI	-	INFO PRAC/PHY. EDU
01-07-2024	MATHS	SCIENCE	-	-
08-07-2024	ENGLISH	MATHS	-	MATHS/BIO/ECO
15-07-2024	SANSKRIT/HINDI	SOC. SC	PHYSICS/ACCO.	ENGLISH
22-07-2024	SCIENCE	ENGLISH	CHEMISTRY/B.STDS	PHYSICS/ACCO.
29-07-2024	SOC.SC	HINDI	MATHS/ BIO/ECO	CHEMISTRY/B.STDS
05-08-2024	-	SCIENCE	ENGLISH	INFO PRAC/PHY. EDU
12-08-2024	-	SOC. SC	INFO PRAC/PHY. EDU	-
07-10-2024	SOC.SC	MATHS	MATHS/ BIO/ACCO.	ENGLISH
14-10-2024	INFO TECH	HINDI	CHEMISTRY/ECO	MATHS/BIO/ACCO.
21-10-2024	SCIENCE	INFO TECH	ENGLISH	PHYSICS/B.STDS
28-10-2024	SANSKRIT/HINDI	ENGLISH	PHYSICS/B.STDS	INFO PRAC/PHY. EDU
11-11-2024	MATHS	SCIENCE	PHY. EDU	CHEMISTRY/ECO
18-11-2024	ENGLISH	SOC. SC	INFO PRAC	MATHS/BIO/ACCO.
25-11-2024	SOC.SC	MATHS	MATHS/ BIO/ACCO.	PHYSICS/B.STDS
02-12-2024	INFO TECH	HINDI	CHEMISTRY/ECO	ENGLISH
09-12-2024	SCIENCE	INFO TECH	ENGLISH	CHEMISTRY/ECO
16-12-2024	SANSKRIT/HINDI	ENGLISH	PHYSICS/B.STDS	INFO PRAC/PHY. EDU
23-12-2024	MATHS	-	PHY.EDU	-
30-12-2024	ENGLISH	-	INFO PRAC	-
06-01-2025	-	-	-	-
13-01-2025	-	-	-	-

◆ IT IS MANDATORY TO APPEAR IN ALL MONDAY TESTS. THERE WILL BE NO RE-TEST/ RE-EXAM IN LIEU OF ABSENCE.

◆ ANNUAL EXAMINATIONS WILL COMMENCE IN THE FIRST WEEK OF FEBRUARY (2025)

NOTE BY VICE PRINCIPAL/ SR. MISTRESS

Parents are advised to comply with the observation/ suggestion given below:

Date	Remarks/Observation/ Suggestion	Signature of Vice-Principal	Signature of Parent/Guardian

✿ *Wake up with determination and go to bed with satisfaction.* ✿

The List of Books I have borrowed from the Library and Read

SL No	Accession No.	Title of the Book	Name of Author	Issue Date	Return Date

RULES:-

1. Students may be issued one book at a time for seven days only. However, a fine of Rs 5/- per day will be charged if it is retained by him/her for more than seven days.
2. In case the book is lost/damaged while in possession, students
4. will be required to replace the book with a new copy of the same title of latest edition/ pay @ 3 times price as recorded in the accession register.
3. Personal books/CDs/DVDs or other personal belonging such as bag, mobile, umbrella, laptop etc. are not allowed in the library.
4. Newspapers, magazine, dictionary, encyclopedia, multi volume books, books marked as RRR etc. are not issued.
5. In case, if library card is disfigured, damaged or lost, the students will have to pay a fine of Rs. 100/- only.

✽ *Victory is in doing your best. If you've done your best, you've won.* ✽

LEAVE- RECORD

(to be filled by the student on the last working day of every month)

Month	No. Of Working Days	No. of days absent		CT's Signature	Parent's Signature
		With leave intimation	Without leave intimation		
April					
May					
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
Jan					
Feb					
Mar					
Total					

RECORD OF DISCIPLINARY ACTION/ CARDS ISSUED

Reason	Card issued	
	<div style="border: 1px solid black; width: 150px; height: 100px; margin: 0 auto;"></div>	<div style="border-top: 1px solid black; padding-top: 10px; text-align: center;">CT's Signature & Date</div> <hr style="border: 0.5px solid black;"/> <div style="padding-top: 10px; text-align: center;">Parent's Signature</div>
	<div style="border: 1px solid black; width: 150px; height: 100px; margin: 0 auto;"></div>	<div style="border-top: 1px solid black; padding-top: 10px; text-align: center;">CT's Signature & Date</div> <hr style="border: 0.5px solid black;"/> <div style="padding-top: 10px; text-align: center;">Parent's Signature</div>
	<div style="border: 1px solid black; width: 150px; height: 100px; margin: 0 auto;"></div>	<div style="border-top: 1px solid black; padding-top: 10px; text-align: center;">CT's Signature & Date</div> <hr style="border: 0.5px solid black;"/> <div style="padding-top: 10px; text-align: center;">Parent's Signature</div>
	<div style="border: 1px solid black; width: 150px; height: 100px; margin: 0 auto;"></div>	<div style="border-top: 1px solid black; padding-top: 10px; text-align: center;">CT's Signature & Date</div> <hr style="border: 0.5px solid black;"/> <div style="padding-top: 10px; text-align: center;">Parent's Signature</div>

* The ability to learn is the most important quality a leader can have. *

TIME TABLE FOR HALF YEARLY / ANNUAL EXAMINATION

Subject	Half yearly exam		Annual exam	
	Date	Day	Date	Day
Subject - 1 ENG				
Subject - 2 HINDI				
Subject - 3 SANSKRIT/B.STDS/ PHY				
Subject - 4 SOC.SC/ACC/CHEM.				
Subject - 5 SCIENCE/EVS/ BIOLOGY/ECO				
Subject - 6 MATHEMATICS				
Subject - 7 COMP.STDS/IP/IT				
Subject - 8 GK/ART & CRAFT				

✧ You are never too small to make a difference. ✧

FORMAT OF APPLICATION FOR LEAVE

(For Sick leave)

Date:

The Principal
O. P. Jindal School
Balkudra, Patratu.

(Through the class teacher)

Subject : Application for leave.

Sir/Madam,

My ward _____ Adm. No. _____

Studying in class _____ section _____ is/has been suffering from _____ since _____. He/She is likely to be under treatment upto _____ tentatively. We request you to kindly grant him/her leave for/from _____ to _____.

We will be grateful if you kindly grant the leave. Medical certificate will be produced before the class teacher at the time of resuming the classes.

Thanking you

Yours sincerely,

(Signature of Parent/Guardian)

✽ *The greatness of art is not to find what is common but what is unique.* ✽

FORMAT OF APPLICATION FOR LEAVE

(Other than sick leave)

To be written & submitted by the parent

Date:

The Principal
O. P. Jindal School
Balkudra, Patratu.

(Through the class teacher)

Subject : Application for grant of leave.

Sir/Madam,

My ward _____ Adm. No. _____

Studying in class _____ section _____ is unable to attend

the school on/from _____ to _____

as (Reason) _____

We request you to kindly grant the leave for the above mentioned day/days and oblige. I understand that there will be **NO** rescheduling of tests in lieu of granted/ungranted leaves.

Thanking you

Yours faithfully

(Name of parent)

To be submitted before proceeding for leave

School Almanac 2024-25

Subject Date/Day:

Teacher's Signature

Parent's Signature

Subject Date/Day:

Teacher's Signature

Parent's Signature

Subject Date/Day:

Teacher's Signature

Parent's Signature

MY CLASS TIME-TABLE

DAY	1	2	3	4	5	6	7
MONDAY							
TUESDAY							
WEDNESDAY							
THURSDAY							
FRIDAY							
SATURDAY							

R E C E S S



O.P. JINDAL SCHOOL, PATRATU

JSP CAMPUS, BALKUDRA, PATRATU (JH)-829143

E-mail: opjs.patratu@jindalsteel.com, Phone : +91-9934010673, 9934010674