

O.P. JINDAL SCHOOL, PATRATU

MODEL PAPER FOR ANNUAL EXAM

Class: IV
Subject: Computer

Max. Marks: 50
Duration: 2 Hrs.

1. Fill in the blanks with the clues given below.

1 x 6 = 6

- (i) WWW stands for
- (ii) A is a placeholder where text can be entered.
- (iii) To run a slide show, you can press the key.
- (iv) A is a collection of web pages.
- (v) New Slide button is present in the group.
- (vi) The button helps to decrease the size of the Sprite.

2. Match the following

1 x 6 = 6

- | A | B |
|----------------------------|-----------------------|
| (a) Home Tab | (i) Shift + F5 |
| (b) Print | (ii) Alt + H |
| (c) Slide Show | (iii) Ctrl + S |
| (d) Save | (iv) Ctrl + P |
| (e) Decrease the Font size | (v) Ctrl + Shift + > |
| (f) Increase the Font size | (vi) Ctrl + Shift + < |

3. Choose the correct options.

1 x 6 = 6

- a) Which among the following options opens the Home tab?
a) Alt+F4 b) Alt+H c) Alt+M d) Alt+P
- b) What is the name of the area where we can type the information about the current slide?
a) Title bar b) Comment c) Notes d) Pane
- c) The contains frequently used commands.
a) Ribbon b) Tab c) Quick Access Toolbar d) Home
- d) The shows a thumbnail version of each slide.
a) Slides Tab b) Status Bar c) Slides Navigation Pane d) None of these
- e) The maximum capacity of a multimedia card is up to
a. 223 GB b. 31 GB c. 512 GB
- f) is an input device.
a. Monitor b. Keyboard c. Printer

4. State True or False.

1 x 6 = 6

- =
- a) By default, PowerPoint application opens with Title slide as its first slide.
 - b) On starting PowerPoint, a blank presentation named, 'Slide 1' appears on the screen.
 - c) You can save your presentation by using the Ctrl+S key combination.
 - d) A slide is like a page of a PowerPoint.
 - e) By default, a presentation contains only one slide with dotted rectangular boxes called placeholders.
 - f) Tab Key is used to move the cursor at certain spaces in a document. ()

5. Answer these questions. (Any six)

2 x 6 = 12

- a) Explain the term URL.

- b) How can we resize an object?
- c) What do you understand by the term Templates?
- d) What is slide?
- e) How is a presentation different from a slide?
- f) What is a place holder?
- g) List different uses of a presentation.

6. Application-based Questions.

4

- a) Sohail could not finish his project work in the class, so he wants to carry the softcopy of the project to his house in order to finish it. Which device will you suggest him to fulfil the task?
- b) Saurabh has created a folder for his science project and saved it on his computer. But now he wants to rename it. Help him to do so.

7. Why do you use the following devices? Answer briefly.

2 x 6

3=

- a) Digital camera
- b) Light Pen
- c) Word Art Feature

8. Name the components of PowerPoint 2016 in the boxes given below.

1 x 4 4

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Hints: Notes Pane, Placeholders, Title Bar, Slide



